



**MAGHULL
TOWN
COUNCIL**

Maghull Town Hall

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Dated this 20th Day of February 2019

NOTICE IS HEREBY GIVEN that a meeting of the COMMUNITY SUPPORT AND ENGAGEMENT COMMITTEE will be held in the COUNCIL CHAMBER at MAGHULL TOWN HALL on WEDNESDAY 27th FEBRUARY 2019

The meeting with commence at 6.30pm

Note: *DECLARATIONS OF INTEREST – If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Town Clerk at least 24 hours in advance of the meeting.*

A G E N D A

- 1 Apologies for Absence
- 2 Declarations of Interest
- 3 Public Participation
- 4 **To confirm the Minutes of Community Support and Engagement Committee**
Members are invited to review minutes of meeting of 28th November 2018 (Pages 1 to 3)
- 5 **Community Support & Engagement Committee Work Programme 2018/19 & 2019/20**
Verbal Report and Update
- 6 **Grant Application: Maghull in Bloom**
Members are invited to consider the report (Pages 4 to 10)
- 7 **Chair's Report – for noting only**
- 8 **Exclusion of the Press and Public**

That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they contain exempt information under paragraphs 1, 2 and 3 of Part 1 of Schedule 12A of the Act, and it would not, on balance, be in the public interest to disclose the reports.

- 9 **Action Plan for the Death of a Senior Person of State**
Members are invited to consider the report (Pages 11 to 16)

Miss A. McIntyre
Town Clerk



MAGHULL TOWN COUNCIL
COMMUNITY SUPPORT & ENGAGEMENT COMMITTEE
HELD 28TH NOVEMBER 2018

PRESENT

Councillor Carragher (In the Chair) and Councillors (Cllrs) Josh Burns, Desmond, Esterson (substitute) and John Sayers (substitute)

ALSO PRESENT

A Spencer (Contracts, Operations & Business Development Manager)

1. ELECTION OF CHAIR

Cllr Carragher was unamioulsy elected as Chair.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Byrne, Carlsen and Shaw.

3. DECLARATIONS OF INTEREST

No declarations of interest were declared.

4. PUBLIC PARTICIPATION

No requests to for public participation were received.

5. MINUTES OF COMMUNITY SUPPORT & ENGAGEMENT COMMITTEE OF 24th OCTOBER 2018

RESOLVED THAT: The minutes of the meeting held on 24th October 2018 were approved as an correct record.

6. SUPPORT AND ENGAGEMENT COMMITTEE WORK PROGRAMME 2018/19

The Contracts, Operations & Business Development Manager provided an update of remaining work areas within the 2018/19 work programme.

Maghull Press:

Councillors accepted that the current staffing complement made it difficult to progress this work area, particularly in light of many events taking place towards the back end of the year.

Given the demographic of Maghull, councillors felt that a newsletter was required and that reliance could not be placed solely Maghull Town Council and/or social media platforms.

There was agreement that this area of work should be incorporated into the 2019/20 work programme, and that the proposed post of Community Services Manager (as proposed through the recently completed staffing review) should progress this area of work.

Fireworks Display 2018:

There was unanimous agreement that the 2018 fireworks display was successful, and councillors expressed thanks to members of the Bonfire Working Group who had met throughout the course of the year to make the ensure that the staging of the event was safe and successful.

The Contracts, Operations and Business Development Manager did report that some minor issues arose during the event – namely residents affected by the road closure on Hall Lane expressed dissatisfaction regarding the duration of the closure, and some attendees experienced verbal abuse from stall holders not formally invited to attend. These issues would be reviewed should a 2019 fireworks display go ahead.

Christmas Hampers 2018

Councillors expressed thanks to officers for resolving issues around GDPR, and believed that Christmas Hampers are a vital workstream for the committee.

In order to ensure that issues around GDPR did not repeat in 2019, councillors were keen to progress the "Better Maghull Working Group" in order to have more regular and focussed events during the course of the year whilst helping to identify those who are most vulnerable within our community.

Councillors were keen to incorporate a "Better Maghull" workstream within its 2019/20 Work Programme.

Older Persons Christmas Lunch 2018

Councillors expressed thanks to officers for progressing the Christmas lunch work stream so quickly. Councillors were keen to have a Christmas lunch in 2019, but welcomed work around "Better Maghull" to have more regular and focussed events.

Councillors expressed special thanks to Siobhan Larking and Kevin Spofforth for their work in the identifying attendees for the lunch, and for all supporting logistics.

Merry, Merry Maghull

Councillors were disappointed that Maghull would not be having a Christmas event in 2018, but accepted that the current staffing complement made organising an event difficult.

Councillors expressed a desire for a Christmas event to be incorporated into the 2019/20 work programme, and, given the ethos of "Better Maghull" suggested more joined up working between partners including London & Cambridge Properties and Sefton Council, to ensure that a Christmas event in 2019 was staged.

RESOLVED THAT:

1. The report be noted.

7. CHAIR'S REPORT

The Chair did not have any update within Chair's Report.

CHAIRMAN

DRAFT

Report to: Community Support & Engagement Committee
Date of Meeting: 27th February 2019
Agenda Item Number 6
Subject: Grant funding application : Maghull in Bloom
Report of: Operations, Contracts & Business Development Manager
Exempt / Confidential Report: No

Summary

To consider an application for grant funding submitted by Maghull in Bloom to support their 2019 planting programme.

Maghull Town Council Priority	Yes/No
1. Development of a Neighbourhood Plan	No
2. Financial Prudence	No
3. Implementation of a Green Strategy	No
4. Development and consolidation of leisure and community activities	Yes
5. Develop services for older residents and those who may be socially isolated	Yes
6. Develop services for younger people	Yes
7. Expansion of apprenticeship programme and community-based learning	No
8. Closer collaboration with Voluntary, Community and Faith Sector	Yes
9. Development of Maghull Business and Community Forum	No

Recommendation(s)

Community Support & Engagement Committee is requested to:-

1. Consider and approve/reject an application for grant funding submitted by Maghull in Bloom.
2. Note the contents of this report.

Reasons for Recommendation(s)

In accordance with Maghull Town Council's grant funding criteria, Maghull in Bloom have requested funds to support their 2019/20 planting programme.

Alternative Options Considered and Rejected

That Community Support & Engagement Committee does not approve the application for grant funding submitted by Maghull in Bloom, with the result that £2,000.00 remains within the Neighbourhood Activities expenditure line of 2019/20 Community Support & Engagement Committee budget.

What will it cost and how will it be financed?

(A) Revenue

Community grants expenditure will be met by the Neighbourhood Activities line within with 2019/20 Community Support & Engagement Community Budget. Within this line £5,000.00 has been ring-fenced for community grants, and £6,000.00 has been ring-fenced to support other neighbourhood activities.

(B) Capital

None

Implications of Recommendations:

Financial Implications	Community grants expenditure will be met by the Neighbourhood Activities line within with 2019/20 Community Support & Engagement Community Budget. Within this line £5,000.00 has been ring-fenced for community grants, and £6,000.00 has been ring-fenced to support other neighbourhood activities.
Resource Implications	None
Legal Implications	None
Equality & Diversity Implications	None

Implementation Date for Decision

Immediately, following the conclusion of Community Support & Engagement Committee.

Appendices

None.

Background Papers

Full Council Papers – 12th December 2018
 Finance & Amenities Papers – 12th December 2018

Contact Officer	Alex Spencer – Operations, Contracts & Business Development Manager
Telephone Number	0151 526 3705
Email Address	Alex.spencer@maghull-tc.gov.uk

1. Background

At a meeting of Finance and Amenities Committee in December 2018, representatives of Maghull in Bloom took part in public participation, and made an application for community grant funding to support their 2019 planting programme (Grant funding application attached).

Members of Finance and Amenities Committee did not approve or reject the application at this meeting.

Following the conclusion of Finance and Amenities Committee, the application should have been presented to Members at meeting of Full Council in January 2019. This meeting discussed and ultimately approved council budget for 2019/20.

Unfortunately, the application was not discussed and approved/rejected at this meeting.

Consequently, despite Maghull in Bloom submitting a grant funding application and making representations to Members, the decision to approve or reject the application has not been made.

The application is now being presented to Community Support & Engagement Members, given that community grants are funded by the Neighbourhood Activities expenditure line of Community Support & Engagement Budget.

Recommendation(s)

Community Support & Engagement Committee is requested to:-

1. Consider and approve/reject an application for grant funding submitted by Maghull in Bloom.
2. Note the contents of this report.

MAGHULL TOWN COUNCIL

Grant Application

Any grant received from the Town Council MUST be used solely for the purposes specified in the application – if this is not the case then the applicant will be liable for full repayment of the grant to the Town Council, immediately.

Date	November 2018		
Name of Group/Body	MAGHULL IN BLOOM		
Please provide details of charity no., company reg no. or constitution.	Community group with constitution, financial regulations, bank account and annually audited accounts		
Purpose for which required	Grant towards cost of plants for the year round displays in Central Square in 2019.		
Description of project	Providing floral displays in Central Square for the benefit of all residents and to encourage shoppers		
Amount applied for	£2,000		
Latest accounts	attached		
Quotations attached	no		
Level of subs or payments made by members to group/body	No fee required as members are contributing their work for the benefit of Maghull residents. However, some members make regular or occasional voluntary financial donations to Maghull in Bloom and many members assist with fund raising. Through raffles, talking to groups, plant sales and street collecting.		
Please provide information on the social, economic & environmental outcomes of your groups activity	Social	Economic	Environmental
	Reducing social isolation: We provide around 50 sessions annually of outdoor activities, professional development; working together, socialising over tea & coffee .	We bring new money into Maghull and we spend it in or nearby to Maghull. Since 2007, we have brought nearly £100,000 new money into Maghull [excluding Maghull Town Council Grants]. Our displays make it a pleasure to shop in Maghull all year round	We draw attention to improving our environment. This encourages others to improve the environment. We reduce litter with weekly litterpick along canal towpath..
Has application been made to another body. Please give details	Our 2018 application to Awards for All [National Lottery] was successful. We plan to apply for another NL grant at the earliest possible date, i.e.in February 2019		
Person responsible	Anne Hill, Treasurer Maghull in Bloom		
Contact details	28A Foxhouse Lane L31 3 EZ 0151-531-9438		
Signature	Anne Hill		

The clerk must receive an application more than 7 days before the next Town Council Meeting for it to be listed for consideration.



Grant Application for 2019

Presentation to Maghull Town Council - December, 2018

1. Maghull in Bloom Requests for 2019

- That Maghull Town Council waters the Central Square displays from 1st June to 30th September, 2019 and contributes £2,000 grant towards the cost of the plants.
- The use of a Town Hall meeting room for 12 meetings in 2019 [only
on dates when the rooms are not being used otherwise.]

MiB appreciates the essential support of Maghull Town Council.

Central Square floral displays rely on MTC and MiB sharing the costs and work.

Central Square displays generate sponsorship on average of £5,000 annually to MiB.

2. Maghull in Bloom - Plans for Activities in Maghull in 2019

- Central Square *[in collaboration with Maghull Town Council]*
 - Year round displays, pavement planters & barrier planters
- The Meadows
 - Fruit Meadows *[in collaboration with Maghull Town Council]*
 - Blackcurrant, rhubarb, redcurrant, gooseberry and jostaberry bushes
[now producing harvests]
 - Car Park Beds *[in collaboration with Sefton Council]*
 - Summer hanging basket display
 - Entrance planters – year round displays
 - 6 large flowerbeds - weeded, fully planted
 - Bobbies Wood
 - Display of tete a tete daffodils, planted by families in October this year
- Tree View Court/Station Road; wonderful displays *[in collaboration with Great Mogul pub]*
- Canal towpath weekly litter-pick and 3 planters
- Gateway planters – 5 roadside planters – year round displays
- Deyes Lane shopping parade hanging baskets
- Occasional extra litter picking sessions

3. Maghull in Bloom Volunteers *[background information]*

- Started in 2007; open, free membership, monthly meetings; 25+ active members including committee of 8; constitution; bank account, annually audited accounts.
- Volunteers help to make Maghull a better place to live and work.
- In 2018, over 2,000 Maghull in Bloom volunteer hours were devoted to the organisation and improvement of public spaces IN MAGHULL *[CVS value volunteer work @ £10+ an hour, so that is over £20,000 worth of time].*
- Monthly e-mailed newsletter distributed to 40+ households *[councillors are welcome to receive the newsletter – give your e-mail address to John Harrison]*
- Facebook page ‘Maghull in Bloom News’, sharing our postings with “The Official Maghull Community Page” *[with 4,500 members].*
- Scheduled practical & learning activities, social interaction whilst working in public spaces, maintaining floral displays and improving the ‘grot spots’. This is a ‘health and well-being’ programme for mainly senior citizens in collaboration with Maghull and Sefton Councils.
- Sustainability – we are using fewer annuals; and increasing our use of perennials, propagating and overwintering to reduce the annual cost of plants.
- Britain in Bloom North West awards since 2008,
 - i. many ‘outstanding’ and ‘thriving’ Neighbourhood Awards every year
 - ii. 4 Gold and 2 Silver Gilt Awards for Maghull *[large town category]* ;
 - iii. Discretionary Awards for Community Involvement and the Fruit Meadows.
- Finance *[information below is taken from the independently & professionally audited annual accounts from 2008 to 31.8.2017]*
 - i. We are wholly dependent on sponsorship and grants.
[Grants cover specific capital and/or revenue expenditure within a stated period].
 - ii. The National Lottery & Maghull Town Council grants have provided the vast majority of the finance to support our activities .
 - iii. We have a rising level of support from local businesses and residents, reaching over £6,000 this year.
 - iv. In 10 years we have raised over £130,000 *[of which £29.5K is from Maghull Town Council]* and spent it in Maghull *[we use local businesses whenever possible]*
 - v. In 11 years we have slowly accrued sensible reserves. The reserves would cover approx. 1 year’s spend if grants are no longer available. Reserves are also essential for capital costs/replacements and to fill the spending gap between grants.

For every £1 grant MTC has given to MiB, we have generated another £4

**MAGHULL IN BLOOM
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31 AUGUST 2018**

	Restricted Funds			Total Restr. Funds £	Total Unrestr. Funds £	2017-18 Total £	2016-17 Total £
	Maghull Town Council £	2016-17 National Lottery £	2017-18 National Lottery £				
Cash at 1 September 2017	0	631	0	631	14,449	15,080	12,360
RECEIPTS							
Grants	2,000		10,000	12,000	0	12,000	12,000
Donations / Sponsorship / Fund raising	2,000	0	10,000	12,000	6,785	18,785	16,527
PAYMENTS							
Plants / Compost / Ground prep etc	2,000	20	5,500	7,520	3,020	10,540	9,795
Tools / Equipment		27	202	229	85	314	369
Competition				0	110	110	80
Training / Advice / Support		530	2,375	2,905	730	3,635	1,885
Publicity			420	420	413	833	496
T Shirts / Hi Viz				0	630	0	120
Signs			630	630	630	1,260	0
Refreshments		4	147	151	335	486	441
Administration		50	149	198	298	496	621
	2,000	631	9,422	12,053	5,621	17,674	13,807
Surplus / (Deficit) for the year	0	-631	578	-53	1,164	1,111	2,720
Cash at 31 August 2018	0	0	578	578	15,613	16,191	15,080

ACCOUNTANT'S REPORT
I confirm that the above statement has been compiled from the records and explanations presented to me.

D Nicholls FCCA
20 October 2018

APPROVAL BY THE COMMITTEE
The above statement was approved by the committee on..... (Date)

.....
Chairman

