

MAGHULL TOWN COUNCIL
ANNUAL GENERAL MEETING
HELD 19TH MAY 2011

1. PRESENT – Councillor (Mrs) J. Day, A. Robertson, A. Blackburn, C. Esterson, C. Traynor, M. Jones, S. J. Kermode, R. Knight, K. Brown, A. Lewis, P. Dowd, P. Tweed, I. Moncur, M. Byrne, S. Williams, P. McKinley. Mr. J. Farrell (Interim Town Clerk), Mr. M. Julius (Town Clerk), Miss E. Skelly (Finance & Projects Officer), Mrs. P. M. Annal (Minutes).

2. ELECTION OF CHAIRMAN – It was *PROPOSED* by Councillor (Ms) S. Williams that **Councillor M. Byrne** be elected Chairman to open the Annual General Meeting of Maghull Town Council, *SECONDED* by Councillor P. Mckinley – *AGREED UNANIMOUSLY*.

3. APOLOGIES FOR ABSENCE – None

4. ELECTION OF TOWN MAYOR FOR THE ENSUING YEAR, SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE AND INVESTITURE WITH THE BADGE OF OFFICE – It was *PROPOSED* by Councillor P. McKinley that **Councillor (Ms) S. Williams** be elected to the Office of Town Mayor for the ensuing year. This was *SECONDED* by Councillor S. Kermode and *AGREED UNANIMOUSLY*. Councillor (Ms) S. Williams confirmed her acceptance of this nomination, following which she read out and signed the **Declaration of Acceptance of Office** which was duly witnessed by the Interim Town Clerk.

5. VOTE OF THANKS TO RETIRING TOWN MAYOR – It was *PROPOSED* by Councillor M. Byrne that the following resolution and **Vote of Thanks** to the retiring Town Mayor be moved. *SECONDED* by Councillor S. Kermode and *AGREED UNANIMOUSLY*.

“That the Council do hereby place on record its appreciation of the ability, courtesy and impartiality, shown by Councillor Geoffrey Howe, in his capacity as Mayor of Maghull Town Council and Chairman of the meetings of the Council, during the civic year 2010 – 2011. For his attendance at many civic and public functions, both inside and outside of the Parish.

That the Council wishes to acknowledge Councillor Howe’s particular attention to the community and for the support and encouragement he has given to local businesses, schools, religions, culture, sporting and charitable organisations.

That the Council also desires to extend its thanks to Mrs. Jennie Howe for the support and encouragement given in her capacity as Mayoress and for her warmth, courtesy and friendliness in carrying out her duties throughout the Town.

That the Council further desires to extend its sincere thanks to Councillor Geoffrey Howe for the hospitality extended to all visitors, civic dignitaries and officials and members of the public.

That a copy of the foregoing Resolution be passed under the Corporate Seal and presented to Councillor Geoffrey Howe”

Town Mayor Elect Councillor (Ms) S. Williams presented the retiring Mayoress Mrs. Jennie Howe with a bouquet of flowers and thanked her for her support and dedication in her role as Mayoress during the last civic year. She also thanked the retiring Town Mayor for his sterling commitment to the role of Town Mayor during his three terms of Office.

In response, Mr. Howe stated that he had been very proud and privileged to have served as Town Mayor for three terms of Office. He gave a brief précis to elected Members of the many and varied civic duties he has carried out, he also thanked his wife Mrs. Jennie Howe for her support as Mayoress, and Mrs. Patricia Annal for her support as Mayoral Secretary.

6. APPOINTMENT OF MAYORAL CONSORT FOR THE ENSUING YEAR AND INVESTITURE WITH THE BADGE OF OFFICE – It was *PROPOSED* by Councillor K. Brown that **Councillor Rita Knight** be appointed **Mayoral Consort**, *SECONDED* by Councillor P. Dowd and *AGREED UNANIMOUSLY*. Councillor Rita Knight was invested with the **Badge of Office**.

7. APPOINTMENT OF DEPUTY TOWN MAYOR AND DEPUTY MAYORESS FOR THE ENSUING YEAR AND INVESTITURE WITH THE BADGE OF OFFICE – It was *PROPOSED* by Councillor R. Knight, *SECONDED* by Councillor M. Byrne and *AGREED UNANIMOUSLY* that Councillor S. Kermode be **Deputy Town Mayor** for the ensuing year and invested with the **Badge of Office**.

It was *PROPOSED* by Councillor R. Knight, *SECONDED* by Councillor P. Dowd and *AGREED UNANIMOUSLY* that Mrs. Gwen Kermode be invited to be the **Deputy Mayoress** for the ensuing year and invested with the **Badge of Office**.

8. VOTE OF THANKS BY TOWN MAYOR – The Mayor Elect, **Councillor (Ms) S. Williams** thanked all newly elected Members of Maghull Town Council for attending the Annual General Meeting. She stated she is honoured and proud to be elected back on the Town Council and was also very honoured to be nominated and elected as Town Mayor.

9. DECLARATION OF INTERESTS (MEMBERS AND OFFICERS) – Councillor A. Robertson declared a personal interest in **OPSTA (Ormskirk, Preston and Southport Traveller's Association)** – This will be considered under Agenda Item 10 *Appointment of Representatives on External Organisations* – NOTED

10. APPOINTMENT OF COMMITTEES AND MEMBERSHIP THEREOF FOR THE ENSUING YEAR -

a) **Leader of Maghull Town Council - Councillor M. Byrne**
PROPOSED by Councillor P. Mckinley, *SECONDED* by Councillor S. Kermode – *AGREED UNANIMOUSLY*

Deputy Leader of Maghull Town Council – Councillor P. Mckinley
PROPOSED by Councillor S. Kermode, *SECONDED* by Councillor M. Byrne
AGREED UNANIMOUSLY

b) **Finance & General Purposes Committee**

**All Maghull Town Councillors have membership on this Committee:-*

Chairman - Councillor M. Byrne

PROPOSED by Councillor (Ms) S. Williams, *SECONDED* by Councillor C. Esterson – *AGREED UNANIMOUSLY*

Vice Chairman Councillor P. McKinley

PROPOSED by Councillor P. Dowd, *SECONDED* by Councillor I. Moncur
AGREED UNANIMOUSLY

c) **Amenities Committee**

**Membership – 9 Councillors plus Town Mayor, Ex. Officio :-*

Chairman Councillor S. Kermode

PROPOSED by Councillor M. Byrne, *SECONDED* by Councillor K. Brown
AGREED UNANIMOUSLY

Vice Chairman Councillor R. Knight

PROPOSED by Councillor (Ms) S. Williams, *SECONDED* by Councillor M. Jones – *AGREED UNANIMOUSLY*

d) **Town Hall & Pavilion Management Committee**

**Membership – 8 Councillors plus Town Mayor, Ex. Officio :-*

Chairman Councillor K. Brown

PROPOSED by Councillor M. Byrne, *SECONDED* by Councillor C. Esterson
AGREED UNANIMOUSLY

Vice Chairman Councillor S. Kermode

PROPOSED by Councillor P. Tweed, *SECONDED* by Councillor P. McKinley
AGREED UNANIMOUSLY

e) **Personnel Committee**

**Membership – 8 Councillors plus Town Mayor, Ex. Officio :-*

Chairman Councillor C. Esterson

PROPOSED by Councillor K. Brown, *SECONDED* by Councillor R. Knight
AGREED UNANIMOUSLY

Vice Chairman Councillor S. Kermode

PROPOSED by Councillor P. Tweed, *SECONDED* by Councillor I. Moncur
AGREED UNANIMOUSLY

f) **Audit & Governance Committee**

**Membership – 8 Councillors plus Town Mayor, Ex. Officio :-*

Chairman Councillor (Ms) S. Williams
PROPOSED by Councillor K. Brown, *SECONDED* by Councillor P. Dowd

Vice Chairman Councillor K. Brown
PROPOSED by Councillor M. Byrne, *SECONDED* by Councillor I. Moncur
AGREED UNANIMOUSLY.

11. APPOINTMENT OF REPRESENTATIVES ON EXTERNAL ORGANISATIONS –

a) **Representative on Sefton Area Partnership of Local Councils :-**

PROPOSED by Councillor M. Byrne, *SECONDED* by Councillor I. Moncur that **Councillor K. Brown** be this Council's representative for the ensuing year – *AGREED UNANIMOUSLY*

b) **Altside Business Village Partnership**

PROPOSED by Councillor K. Brown, *SECONDED* by Councillor C. Esterson that **Councillor S. Kermode** be this Council's representative for the ensuing year – *AGREED UNANIMOUSLY*

c) **Ormskirk, Preston & Southport Travellers' Association (OPSTA)**

PROPOSED by Councillor P. McKinley, *SECONDED* by Councillor C. Esterson that **Councillor M. Byrne** be this Council's representative for the ensuing year – *AGREED UNANIMOUSLY*

d) **Sefton Rights of Way Liaison Group**

Decision *DEFERRED* until agreement received from the former representative (Councillor D. Russell) – *AGREED UNANIMOUSLY*

e) **Merseytravel Advisory Panel (Sefton Division)**

PROPOSED by Councillor M. Byrne, *SECONDED* by C. Esterson that **Mr. Jim Sharpe** continues to represent this Council for the ensuing year – *AGREED UNANIMOUSLY.*

f) **Sefton East Parishes Area Committee**

PROPOSED by Councillor P. McKinley, *SECONDED* by Councillor C. Esterson that **Councillor M. Byrne** be this Council's representative for the ensuing year – *AGREED UNANIMOUSLY*

g) **Merseyside Association of Local Councils (MALC)**

PROPOSED by Councillor M. Byrne, *SECONDED* by Councillor P. McKinley that **Councillor K. Brown** be this Council's representative for the ensuing year – *AGREED UNANIMOUSLY*

12. PROGRAMME OF MEETINGS – The Town Mayor Elect highlighted the Programme of Meetings previously circulated for Member's consideration – This was *NOTED* by members of the Council

13. AUTHORISED SIGNATORY LIST – The Mayor Elect informed Members that as Maghull Town Council now had a new administration, a new Authorised Signatory list is required to be compiled in order that Bank Cheques and Financial documentation may be signed.

The Mayor Elect confirmed the *new* Authorised Signatories as : **Councillors : Peter Dowd, Caroline Esterson, Patrick McKinley, Rita Knight, Sandra Williams, Stephen Kermode and Maghull Town Council Officers : Mark Julius (Town Clerk), Emma Skelly (Finance & Projects Officer), Peter Taylor (Facilities Manager)**

She also confirmed that the *former* Authorised Signatories : Councillors Anthony Robertson, Sheila Nelson, Geoffrey Howe, Winifred Maher, Sylvia Mainey and Charles Walker - *be removed* and the Council's Bank be advised in order that their records can be adjusted accordingly.

This was *PROPOSED* by Councillor M. Byrne, *SECONDED* by Councillor P. Tweed and *AGREED UNANIMOUSLY*

14. INVITATIONS TO ATTEND MEETINGS – *PROPOSED* by Councillor I. Moncur, *SECONDED* by Councillor S. Williams that invitations to attend Meetings of the Council be extended to Members representing Maghull on Sefton Metropolitan Borough Council, who are not Members of Maghull Town Council – *AGREED UNANIMOUSLY*

15. DECLARATION OF ACCEPTANCE OF OFFICE - The Mayor Elect asked all Members to remain after the meeting to sign the **Declaration of Acceptance of Office**, which is required by statute.

16. CLOSURE OF MEETING – The Mayor Elect, Councillor (Ms) S. Williams, thanked all those present for attending the Annual General Meeting of the Council and asked that they remain in the Council Chamber whilst official photographs are taken.

CHAIRMAN

