



**MAGHULL
TOWN
COUNCIL**

Maghull Town Hall

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Dated this 5th Day of December 2018

To: The Mayor and Members of Maghull Town Council, Maghull Town Hall, Hall Lane, Maghull.

You are hereby summoned to attend an Ordinary Meeting of the Council which will be held on Wednesday 12th December 2018 at 6.30pm in the Council Chamber, Maghull Town Hall.

Note: DECLARATIONS OF INTEREST – If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Chief Executive at least 24 hours in advance of the meeting.

AGENDA

- 1 Apologies for Absence
- 2 Declarations of Interest
- 3 Public Participation
Maghull in Bloom
- 4 To confirm the Minutes of Full Council held 17th October 2018 (Pages 1 - 8)
- 5 **Minutes of Committees – the minutes of Audit and Governance held on 18th July 2018, Finance and Amenities held on 12th September and Community Support and Engagement on 25th October 2018 are attached for noting (Pages 9 - 20)**
- 6 **Planning Consultation - DC/2018/01681 Land Off Damfield Lane, Maghull - Members are asked to consider the report (Pages 21 - 23)**
- 7 **WW1 Project – Members to receive a verbal update**
- 8 **Report on Sefton Metropolitan Borough Council Matters – Verbal report for noting only**
- 9 **Chair's Report – Verbal report**
- 10 **Exclusion of the Press and Public**
That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they contain exempt information under paragraphs 1, 2 and 4 of Part 1 of Schedule 12A of the Act, and it would not, on balance, be in the public interest to disclose the reports.
- 11 **Staffing Review – Members are asked to consider the report (Pages 24 -102)**

Miss A. McIntyre
Chief Executive

Miss A. McIntyre, Town Clerk & Treasurer



MAGHULL TOWN COUNCIL
FULL COUNCIL
HELD 17th OCTOBER 2018

PRESENT - Councillor Carragher (In the Chair) and Councillors (Cllrs): Josh Burns, June Burns, Byrne, Carlsen, J. Deegan, Desmond, Esterson, Hart, McKinley and Mullen.

ALSO PRESENT – A. McIntyre (Chief Executive), A. Spencer (Business Development and Contracts Manager), D. Healey (Finance Officer), S. Larking (minutes), E. Landor and P. Landor (Landor Planning Consultants Ltd), J. Egan (Outlier Strategy) and 10 members of the public.

1. **APOLOGIES FOR ABSENCE** – Apologies received from Cllrs R. Deegan, J. Sayers, Y. Sayers and Shaw.

2. **DECLARATION OF INTERESTS** – Cllr June Burns declared a personal interest for the agenda items on Planning.

3. **CONSULTATION ON LAND EAST OF MAGHULL MASTERPLAN**

The Chief Executive reported that the Town Council had commissioned Landor Planning Consultants Ltd to advise on the Master Plan for the Land East of Maghull and prepare responses to Sefton MBC. They had been sent the latest draft Master Plan for their views. She invited Edward Landor to present his comments.

Key points

- Two planning applications already submitted for the site
 - Outline application for 830 homes on the North of the site
 - Detailed application for 855 homes on south of the site
- Number of supporting facilities proposed on the site including a local centre; Multi Use Games Area (MUGA) and a public park
- At the time planning applications submitted no detailed supporting documents e.g. flood risk or environmental assessments; Master Plan should precede applications
- Revised Master Plan largely complies with Sefton MBC's Local Plan. No reference to Maghull's Neighbourhood Plan.
- Disconnect as facilities on North of site but is an outline application. No facilities in the South. Applications should be synchronised
- Some technical issues. Persimmon (developers on South site) have paid for technical reports – ecology, flood and highways for the whole site. Concerns that flood risk assessment for whole site but developer only building on part of it. Risk developers could avoid trigger points
- No assessment for local traffic impacts if distributor road not built at start of development. Proposals for 50 houses on Poverty Lane and 50 houses on School Lane which could be built before distributor road so will rely on secondary access resulting in increased traffic on local roads. Possible that up to 300 houses built before distributor road in place
- Application for land on North of site is on a slower track. If permission granted for houses in South building could commence without supporting facilities in place
- National policy is focussed on housing delivery

- Need system to ensure equalisation of land values on the site. Land will not be released if no value in the land
- No details about affordable housing
- Master Plan probably "passes muster" for the identified infrastructure; the issue is if it will be delivered. Would be easier if less owners on the site
- Recommend a meeting with Sefton's Chief Planning Officer (Stuart Barnes) to discuss concerns including:
 - Master Plan submitted after planning applications;
 - Master Plan a tick box exercise
 - Lack of co-ordination of development across site
 - Houses could be built before distributor road in place

Cllrs Comments:

- Concerns that developers in South could build houses and walk away
- Concerns about traffic implications including lack of detailed traffic assessment; safeguarding (Summerhill School opposite the site), road safety and pollution
- Concerns about traffic report: traffic averaged out over a day which does not reflect pressure points, particularly around school times; does not include information about air pollution and issue about compliance with air quality regulations
- National Planning Policy Framework (NPPF) gives weight to developers and landowners
- Neighbourhood Plan for Maghull progressing. Plan includes a policy about green space. Concerns that proposals for Whinney Brook contravene policy 5. Email from Environment Agency to say that proposals not compliant and have concerns about flood risk assessment and hydro morphology
- MTC will challenge the Master Plan and development
- Sewage issues on Poppy Fields site. Pump as part of SUDS have broken down with less than ¼ of houses built
- Unclear how access to the business park fits in. It was noted that
 - a separate application has been submitted for a petrol station and drive through restaurants which sit outside of the site on land east of Maghull. This will pay for access to the business park
 - Maghull Town Council had recommended refusal for the application for a petrol station and associated drive through restaurants

In Summary, the Chair noted the report; feedback to be sent to Sefton MBC that the Town Council does not support the Master Plan because of a number of concerns including flooding and for a meeting to be arranged with the Chief Planning Officer.

RESOLVED that:

- 1. Members agreed that the Town Council does not support the draft Master Plan for Land East of Maghull;**
- 2. A letter stating the Council's concerns to be sent to the Head of Planning, Sefton Council;**
- 3. A meeting to be arranged with the Chief Planning Officer, Sefton Council, to discuss concerns;**
- 4. That the report be noted.**

4. PUBLIC PARTICIPATION

A Maghull resident spoke about his experience of using Phlebotomy services at Westway Medical Centre.

Key points

- A new system (from appointments to walk in) had been introduced by the Clinical Commissioning Group (CCG) without any consultation.
- Severe overcrowding in the waiting area impacting on people attending a number of clinics. Vulnerable and elderly people had to stand. Some had to leave as unable to stand waiting for an appointment.
- Only 2 nurses on duty
- Decisions made in Warrington about Maghull. GPs attending long meetings
- Has made concerns known
- Suggested that when austerity ends services should be returned
- Concerns about impact of new development on health services

In response Cllr Byrne (a member of Healthwatch Sefton) noted that the Health Centre is managed by MerseyCare and phlebotomy services are contracted to Lancashire Care NHS Foundation Trust. The CCG commissions services. Sefton Healthwatch carried out a survey. Findings, including overcrowding, reported to CCG with suggested changes. It was agreed that Cllr Byrne would meet the resident to discuss the issues outside of the meeting. The Chief Executive reported that there had been discussions with South Sefton CCG during the development of the Neighbourhood Plan.

5. PLANNING CONSULTATION – DC/2018/01681 LAND OFF DAMFIELD LANE, MAGHULL

The Chief Executive reported that a major planning application had been received for land south of St Andrew's Church by Sefton Council. She invited Jon Egan from Outlier Strategy to present proposals.

Key points from Mr Egan

- 2 components to the application
 - 12 new eco homes
 - Green space
- Site not appropriate for high density development; developers want to respect the setting of the church and ancient chapel and conserve and enhance the green space
- Public consultation and engagement including with local residents, Historic England, St Andrew's Church, Damfield Gardens, local scouts and statutory consultees
- 14 houses below s106 threshold but in discussion with scouts about a capital contribution to a new scout hut. S106 would be kept in Maghull rather than going to other parts of Sefton
- Green space will be for ecology and bio-diversity. Proposals for allotments rejected because of need for huts on the site. Access will be managed to retain the value and reduce risk of anti-social behaviour. School and scouts will use the space and contribute to the maintenance
- Understand new housing controversial in Maghull.

- Passive (energy efficient) houses built from antique brick and timber. Notes: clarification provided that show house will be passive and each house sold will be given details about passive house standards. Houses to be sold off plan
- Green spaces developed in response to feedback from school for example proposals include a dipping pool and a buddy scheme between school and care home to help improve well-being and mental health. All but 2 trees will be retained on the site
- Flood and highways reports submitted
- Recognise parking may be an issue even for 14 houses
- Public exhibition held at St Andrew's before planning application submitted; 150 leaflets issued to residents in August 2018
- Park would be maintained by the landowner in perpetuity
- Scouts would have private access to the green space; if agreed by the Scouts this access would be used by school. Scouts have direct access to the canal

Key points raised by Cllrs:

- Concerns about consultation. Residents of Chapel House not consulted. People consulted who don't live in the area e.g. scouts and schools
- Concerns about cumulative impact of housing developments on local infrastructure including schools, Drs, traffic and drainage
- Site is a meadow; flora and fauna will be displaced by development
- Passive housing has to be built from foundations; it's not retrospective
- Issues with site map which is incorrect. Note Mr Egan confirmed that deficient OS map used
- Site identified for allotments or community orchard in Neighbourhood plan. Neighbourhood Plan has a clear statement about community space; there is shortage of allotments in Maghull
- Concerns about depth of dipping pool and safety issues
- Concerns about increased flood risk from development, issues with surface and foul water in Hall Lane
- Concerns that selling houses off plan would delay development
- Concerns that new scout hut may not be built

The Chief Executive reported that Cllrs had the opportunity to approve, refuse or defer the application. The deadline for comments was 17th October. Sefton Council had been notified that Maghull Town Council were discussing the application at Full Council and the response would be submitted on 18th October. The next opportunity to meet again to consider the application would be December. It was proposed that the application be refused as it did not comply with the Neighbourhood Plan.

RESOLVED that:

- 1. The Town Council recommended REFUSAL of the application as it is contrary to the Neighbourhood Plan;**
- 2. That the report be noted.**

Notes:

- Standing Orders suspended for 5 minutes from 8pm – 8.05pm
- Cllr Josh Burns left the meeting at 8pm
- 9 residents left the meeting

6. MINUTES OF PREVIOUS MEETINGS:

RESOLVED that the minutes of Full Council held on 17th September 2018 were approved as a correct record.

7. EXTERNAL AUDIT REPORT

The Finance Officer reported that although the External Auditor commented on a balance held in the Function Suite account, which was closed in 2016/17, the accounts had been passed and were unqualified. Accounting advice had been received from the Internal Auditor at the time.

The Chief Executive reported that the new external auditors (PKF Littlejohn LLP) had struggled with the volume of audits. A letter had been received at 2am on 30 September to say the audit had not been completed, hence the comment on page 8 of the report. At 4am a letter was received to say the audit had been completed. The accounts had been reviewed as the external auditor had raised a number of points which had been clarified.

RESOLVED that the report be noted.

8. LAND SOUTH OF RUNNELLS LAND AND EAST OF LYDIATE LANE

RESOLVED that the resolution fails as Cllr Duffy was not present and had resigned since the last meeting.

9. SUSTAINABLE ENERGY

Cllr Carlsen reported that there had been a discussion about fracking at the last meeting. The council was committed to the principles of sustainable developments, in favour of renewable and low carbon forms of energy and uses resources responsibly. This runs through the Neighbourhood Plan. Fracking presented environmental concerns and was a short term economic gain.

Cllr Carlsen's motion that Maghull Town Council are in opposition to fracking and will oppose applications in Maghull and neighbouring areas was unamioulsy passed.

RESOLVED that

1. **The Town Council will oppose fracking;**
2. **The Town Council will oppose fracking planning applications for fracking in Maghull and neighbouring areas;**
3. **The report be noted**

10. NEIGHBOURHOOD PLAN

The Chief Executive reported that the Independent Examiner had completed his examination of the Neighbourhood Plan and submitted a fact checking report. The fact checking report was to allow the Council to check whether the Examiner was factually correct in his proposals e.g. places names were correct etc. The examiner had made some minor modifications to the text and had tightened the wording on some of the policies. Cllrs had two options:-

1. to accept the proposed modifications to enable the Plan to progress to referendum
2. Reject the modifications.

If Councillors rejected the proposed modifications the Plan would not progress to referendum. The policies would need to be revisited and then there would need to be a formal consultation on the new policies.

Key points made by Cllrs

- The modifications to the policies as proposed by the Examiner were acceptable as the changes kept to the spirit of the policies
- Preference is for referendum to be held as soon as feasible
- Summary/easy read version of Plan to be prepared on 2/3 sides of A4

RESOLVED that:-

1. **The modifications to the Neighbourhood Plan as proposed by the Examiner to allow the Neighbourhood Plan to proceed to referendum stage be accepted;**
2. **Authorisation to approve the Examiner's Final Report be delegated to the Chief Executive Officer in consultation with the Leader and Deputy Leader of the Council;**
3. **Summary of Plan to be prepared;**
4. **Sefton MBC to be advised that the Town Council would prefer the referendum to be held as soon as feasible;**
5. **The report to be noted.**

11. WW1 PROJECT

Cllr McKinley reported that the WWI project was progressing well. Key points:

- Planning application submitted.
- The statute was being cast (in bronze) in the foundry in Liverpool.
- The statute would be unveiled on Friday 7th December. This was the 103rd anniversary of the first soldiers being admitted to Moss Side hospital for treatment
- Ongoing negotiations with Merseytravel about sighting the statue on land owned by Network rail
- Up to 60 people to attend the unveiling. Cllrs to email Cllr McKinley if able to attend

RESOLVED that the report be noted.

12. REPORT ON SEFTON METROPOLITAN BOROUGH COUNCIL MATTERS

No report given.

13. CHAIR'S REPORT

The Chair reported that

- Her work on access to justice was progressing. Bill Esterson MP will raise in Parliament.
- Her first Mayor's blog was on the website and would be updated monthly

The Business Development and Contracts Manager ran through the Operational Plan for the 2018 Fireworks Display

Key points:

- Event to be held on Sunday 4 November 2018
- Operational Plan passed by Sefton's Event Safety Advisory Group
- Road Closures in place on Hall Land from 1pm
- 3 lane cordon on Hall Lane to manage crowds
- Single line cordon to enter site
- Paying for Police Officers (6 officers and 2 PCSOs) and Stewards
- G4S to manage money
- Gates to close at 6.30pm.
- Firework display at 7pm
- Call for support from Cllrs. Briefing at 4pm on 4th November.

In response 4 Cllrs present would be available to support the event.

RESOLVED that the report be noted

14. EXCLUSION OF THE PRESS AND PUBLIC

Resolved that the press and public be excluded due to the confidential nature of the item under discussion.

The resident left the meeting.

15. CIVIC AWARDS

Cllrs considered the nominations very carefully given the information provided by the nominees.

RESOLVED that

1. Awards as follows:

- **The Civic Award** – Maghull Young Adults Social Club
- **Education Award** – Paradigm Martial Arts. Mayoral Commendation for James McShane
- **Environment Award** – Boyer Community Orchard
- **Woman of the Year** - Doreen Shotton

- Youth Award – Olivia Jones. Mayoral Commendation for Mithusan (Midu) Kipson
2. That the report be noted.

CHAIRMAN

DRAFT

MAGHULL TOWN COUNCIL
AUDIT & GOVERNANCE COMMITTEE MEETING
HELD 18TH JULY 2018

Note: The start of meeting was suspended for 20 minutes to allow Councillors to complete audit training. The meeting started at 6.50pm

PRESENT – Councillor J. Sayers (In the Chair) and Councillors: Carlsen, Desmond, Duffy, McKinley (substitute for Cllr Hart) and Y Sayers.

ALSO PRESENT – A. McIntyre (Chief Executive) A. Spencer (Operations, Contracts and Business Development Manager), D. Healey (Finance Officer), S. Larking (minutes)

1. APOLOGIES FOR ABSENCE – Cllrs R.Deegan and Hart

2. DECLARATION OF INTERESTS – None.

3. PUBLIC PARTICIPATION – None notified. A representative from Maghull Tennis Club attended to update Cllrs about outstanding payments – agenda item 9 refers.

4. MINUTES OF THE PREVIOUS MEETING

RESOLVED that: The minutes of the meeting held on 25th April 2018 were a correct record

5. WORK PROGRAMME 2018/19

The Chief Executive reported that a work plan had been developed to cover all key work areas for the Committee. This would be revised following training by the Auditor to include a review of delivery of the manifesto and the Town Council. The review would draw on the 7 principles of good governance. Proposals for the review would be presented to the next Full Council meeting.

The Chief Executive gave an update on the General Data Protection Regulations (GDPR)

- Regulations came into effect on 25 May 2018
- Privacy notices available on the Council's website
- Admin staff received training
- Processes evolving. Working with other parish/town councils on the appointment of a Data Protection officer
- All Officers and Cllrs need to be aware of data compliance to avoid breaches
- All Cllrs registered with the ICO. (Note Cllr Desmond to send details to admin team to arrange automatic renewal)

RESOLVED that:

1. The Report be noted

6. INTERNAL AUDIT – QUARTER 4 2017/18

The Chief Executive reported that no issues had been highlighted in the Q4 Audit report for 2017/18. In response to a comment from Cllr Desmond about

expenditure over £5,000 it was noted that no expenditure over £5,000 had been incurred in Q 4. Cllr Carlsen asked if tender documents included what "added value" contractors could provide for Maghull. Cllr McKinley referred to 2013 legislation about social value in procurement. The Finance Officer agreed that the review of procurement processes would include social value.

RESOLVED that:

1. The report be noted

7. CHAIRS REPORT

No report given

8. UPDATE FROM MAGHULL TENNIS CLUB

A representative from Maghull Tennis Club updated Cllrs on measures taken to progress payment of outstanding invoices. Key points

- Stuart Cahill appointed as Treasurer
- Delays in changing authorised signatories with HSBC
- Deadline for payment of £1,000 missed as unable to sign cheques or make BACS transfers
- Forms now submitted and HSBC completed checks. Account should be "live" in next 7/10 days
- Unhappy with handling by HSBC; complaint submitted

The Chief Executive ran through the outstanding payments:

1. £802.63 (court hire 16/17)
2. £168.00 (recharge for fencing 17/18)
3. £802.63 (court hire 17/18)
4. £168.00 (recharge for fencing 18/19)
5. £1,070.17 (court hire 18/19)

Total: £3, 011.43

- Cheque received for £1,000 but unable to bank as incorrect signatories
- Payment deadlines missed
- Issues with moss on courts resolved
- Town Council do not have keys for the Pavilion. As Landlord the Council must have access to the Pavilion. Issues with keys copied by members
- Unclear if other fees on hold due to banking issues

In response the representative from Maghull Tennis Club made the following points:

- Unable to play over the winter due to the quality of the courts; could not charge members
- Fees e.g. for Lawn Tennis Association on hold
- Will pay £1,800 by 31 July 2018 by BACS
- Would like to agree a payment plan for balance
- Tennis for Free to restart on 22 July

The Finance Officer made the following points:



- Council needs to collect income
- Council had issues with its bank following changes in officers and Cllrs. Need to pursue/press bank to take action
- Council paid to clean and improve the courts
- Significant delay in payments

In conclusion:

The Chair confirmed that the deadline for payment of £1,800 towards the outstanding debt was 31 July 2018. The Finance Officer is to agree a payment plan for the balance. The Council wanted a thriving Tennis Club but payments must be made.

The Operations, Contracts and Business Development Manager reported that the Debtors policy would be reviewed. It has been time consuming recovering money from sports clubs. In future money will be collected in advance.

9. EXCLUSION OF THE PRESS AND PUBLIC

Resolved that the press and public be excluded due to the confidential nature of the item under discussion.

10. UPDATE ON LEASE AGREEMENTS AND LATE PAYERS

The Operations, Contracts and Business Development Manager summarised the key issues

- Maghull Tennis Club the most significant late payer
- Pursuing other sports clubs for payment of fees
- Pursuing Merseycare for payment for room hire.
- On-going discussions with licensee of Venue about lease, new equipment (glass washer, fridge, ice machine, tables and chairs) and flexibility about commercial/community hire

Cllrs made the following points

- Town Council meeting significant costs for cleaning and security for the Venue
- Options are
 - No increase in rent
 - Reduce rent
 - Reduce rent and licensee covers costs of security and cleaning
 - Seek a new tenant
 - Appoint a steward to run the Venue.
- Offices to set out options for next meeting

The Chief Executive reported that

- Meeting to be arranged with Licensee
- Leases for Tennis Club and Maghull Football Club to be reviewed
- Further payment received from Pam Radakovic towards the debt. Balance approximately £130.



RESOLVED that:

- 1. The Report be noted.**

J.A. Sayers
CHAIRMAN
J.A. SAYERS

MAGHULL TOWN COUNCIL
FINANCE & AMENITIES COMMITTEE MEETING
HELD 12th SEPTEMBER 2018

PRESENT - Councillor McKinley (In the Chair) and Councillors (Cllrs): June Burns, Carlsen, Carragher, Desmond, Esterson, Hart, J. Sayers and Y. Sayers.

ALSO PRESENT – A. McIntyre (Chief Executive) and A. Spencer (Operations Manager)

A minutes silence was observed before the meeting commenced in remembrance of Councillor Alison Doyle, Melling Parish Councillor.

1. **APOLOGIES FOR ABSENCE** – Apologies received from Cllr Josh Burns, Byrne, J. Deegan, R. Deegan, Mullen, Shaw and D. Healey (Finance Officer)
2. **DECLARATION OF INTERESTS** – None received.
3. **PUBLIC PARTICIPATION** – None notified.
4. **MINUTES OF THE PREVIOUS MEETING** - **RESOLVED** that the Minutes of the meeting held on 4th July 2018 were approved as a correct record.

FINANCE

5. **TREASURER'S REPORT AND FINANCIAL STATEMENTS AS AT 31st AUGUST 2018**

The Chief Executive reported that the budget was in a good position and was heading towards an underspend as it was the start of the new financial year.

The External Audit was still being undertaken by PKF Littlejohn and it was anticipated that the audit would be concluded by 30th September and the results would be confirmed at the next Full Council meeting.

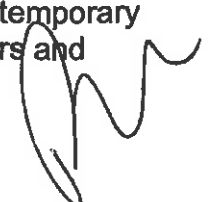
RESOLVED that the Treasurer's Report and Financial Statements as at 31st August 2018 be noted.

AMENITIES

6. **ELECTRICAL WORK MAGHULL TOWN HALL**

Members were informed that the Council was required to have a period electrical test of its electrical installations at five yearly intervals. The most recent had just been undertaken. This had given an overall assessment as "Satisfactory". However, some remedial works were needed which included items 1, 2 and 8-20 on the list detailed within the report.

Items 3 and 7 on the list would require a complete shutdown which could affect either the price quoted or the functioning of the Town Hall. Officers would need to seek a temporary home during the period of the shutdown. Full notice would be given to councillors and residents.



Members discussed the need for the closedown and the affect this would have on services and agreed that health and safety would be paramount during the works.

RESOLVED that

1. Members approved the quote of £1,995 + VAT for the works,
2. Members approved a temporary shutdown (should it be required) of the Town Hall;
3. The report be noted.

7. FOOTBALL SEASON 2018-19

Members were informed that the football pitches for the 2018/19 season would be closed due to concerns regarding the health and safety of players, officials and spectators in light of poor on site drainage, high footfall (footfall) on pitches and inadequate maintenance of pitches owing to a lack of equipment.

Members stated that it was disappointing that football would not be offered on Pimbley Playing Fields but accepted that the field was not in sufficiently good condition to provide the service. Concerns were also raised regarding the timing of the report as the season had already begun. Members were informed that all football teams had been consulted over the state of the pitches and all had found temporary homes elsewhere within the district and were still playing in their leagues. All teams had expressed an interest in returning to Pimbley Fields when the upgrade work had been completed.

Members were also informed that external funding for the works was being sought as the works could cost £70,000. This cost would be for both the drainage works and the new changing rooms' facility.

RESOLVED that

1. Members approved the closure of the football pitches for the 2018-19 season;
2. The report be noted.

8. DEMOLITION OF SCOUT HUT AT MOORHEY

Members considered the report concerning the Scout Hut at Moorhey Park. The demolition survey had been completed which confirmed that asbestos was not present in the building. Members considered the estimated costing for the demolition and the recommendation that this be deferred until the 2019-20 budget.

RESOLVED that the update be noted.

9. RECORDING TABLE FOR OPERATIONS, SERVICE REQUESTS AND RESIDENTS' COMPLAINTS

Members were informed that the Recording Table had been updated taking account of their queries and concerns as detailed at the last meeting. The majority of unresolved complaints were tree and hedge related. The overhanging trees issue would be addressed

by the works proposed once the Tree Survey had been completed. Hedge work would recommence as part of the winter duties for the grounds maintenance staff.

RESOLVED that the report be noted.

10. TREE SURVEY 2018

Members were informed that the Tree Survey was currently underway and was due to be completed in the next week. The Council had asked the surveyors to provide a priority list for the works which would allow any works to be planned within the budget. Members were also informed that permission would need to be sought from Sefton MBC if any tree works were required within the Conservation Area of Damfield Lane.

The full survey would be presented to the Committee when it was received.

RESOLVED that the report be noted.

11. SEFTON MBC PUBLIC SPACES PROTECTION ORDER (DOG FOULING)

Members were informed that in July 2017, a Public Spaces Protection Order (PSPO) relating to Dog Control; obtained by Sefton Council, came into effect across the borough.

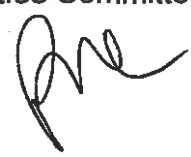
The PSPO would seek to ensure greater dog control and owner responsibility, whilst prescribing what behaviour would and would be not acceptable whilst owners and their dogs are on public land such as parks, play areas and cemeteries.

Sefton Council was in the process of rolling out signs within their parks and open spaces which would clearly set out restricted areas within the park/open space (as defined by Schedules 1 to 5 of the PSPO), and would state the level of fine. Restricted areas would be categorised as red, amber or green for the purposes of signs being rolled out by Sefton Council.

Sefton Council have confirmed that fixed penalty notices will be issued by an external enforcement company; who will have designated patrols within areas of the borough. In its current format, only parks and open spaces owned by Sefton Council were stated within Schedules of the PSPO. However, Sefton Council have confirmed that the spirit of the PSPO was such that it applied to all public land within the borough, which by inference included all parks and open spaces owed by Maghull Town Council.

Moving forward, it is proposed that officers work in partnership with Sefton Council Green Spaces officers to determine "restricted areas" within parks and open spaces owned by Maghull Town Council. This work would likely require a variation of the PSPO in order to provide certainty for the purposes of enforcement. Finally, signs currently being rolled out by Sefton Council would be rolled out to those parks and open spaces in Maghull to provide clarity to residents and visitors as to what behaviour was and was not acceptable within the restricted area. An update of this work will be reported to Finance & Amenities Committee in October 2018.

RESOLVED that



1. **Members approved the implementation of Sefton Council's Public Spaces Protection Order (Dog Control) (PSPO) in all parks and open spaces owned by Maghull Town Council;**
2. **Members approved that officers' work with Sefton Council Green Spaces Officers to determine "restricted areas" (as per Schedules 1,2,3,4 and 5 within the PSPO) within parks and open spaces owned by Maghull Town Council;**
3. **The report be noted.**

12. MAGHULL COMMUNITY ASSOCIATION

Members received a verbal update regarding the lease negotiations with the football club. The Club had received the draft lease and were obtaining legal advice before signing.

RESOLVED that the update be noted.

13. MAGHULL FOOTBALL CLUB

Members were informed that Maghull Football Club had requested to use the football pitch on a Sunday for womens' league matches. This was an extension to their lease for the ground and would need to have an additional charge placed on it. It was noted that Maghull Football Club's lease was due for renegotiation and this would commence during the winter. The new lease would include all weekend matches.

RESOLVED that the update be noted.

14. CHAIRS REPORT

No report given



CHAIRMAN

MAGHULL TOWN COUNCIL
COMMUNITY SUPPORT & ENGAGEMENT COMMITTEE
HELD 24TH OCTOBER 2018

PRESENT

Councillor Carragher (In the Chair) and Councillors (Cllrs) Byrne, Carlsen, Esterson (substitute for Cllr Shaw) and Mullen.

ALSO PRESENT

A. Spencer (Business Development and Contracts Manager) and S. Larking (Minutes)

1. ELECTION OF CHAIR

Cllr Carragher was unamioulsy elected as Chair.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Josh Burns and Shaw.

3. DECLARATIONS OF INTEREST

Cllrs Carragher and Byrne declared personal interest in agenda item 8, request for free room hire from Kadampa Meditation Centre.

4. PUBLIC PARTICIPATION

None notified.

5. MINUTES OF COMMUNITY SUPPORT & ENGAGEMENT COMMITTEE OF 20TH JUNE 2018

RESOLVED THAT: The minutes of the meeting held on 20th June 2018 were approved as a correct record.

6. PROPOSED AMENDMENTS TO COMMUNITY SUPPORT AND ENGAGEMENT COMMITTEE WORK PROGRAMME 2018/19

Note: Cllr Carlsen left the meeting at 7:30pm

The Business Development and Contracts Manager reported changes to the work programme had been discussed at an informal meeting of the Committee on 17th September 2018 which Cllrs Carragher and Josh Burns attended. He said that a revised work programme had been circulated which incorporated up to date expenditure and a new budget summary table. The Committee now had an opportunity to review the revised work programme. He noted that a number of issues beyond the control of the Council had impacted on the programme. For example, GDPR had far reaching impacts on engaging with the community. Lists held with contact details for residents who had previously attended the Christmas lunch or received a hamper could not be used as the Council did

not have approval to keep the information. He said that engagement with the community was an issue and he was keen to improve it. The Council was not engaging with partners. He is keen to develop an effective community engagement model.

Key points made by Cllrs

- Amendments to work programme had been discussed at a meeting that was not quorate; it was for the Committee to consider and agree the work programme
- Reservations about replacing Christmas lunch with an extended coffee morning
- Christmas events popular and want to keep Christmas lunch and hampers in the work programme
- Concerns about officers interpretation of GDPR on use of records held by Council for last year's Christmas events – Cllrs gave examples of being contacted to confirm consent to receive emails/information
- Unclear if Officers unable to deliver Christmas events because team are short staffed or are anxious about GDPR risks
- Officers to reflect and seek advice about using existing information to check if residents want to attend the Christmas lunch or receive a hamper
- Officers need to think outside the box

After a full discussion about GDPR and the impact on Christmas events it was agreed that Officers will seek advice on how best to move forward to host Christmas events for older members of the community.

Cllrs considered the other proposed amendments to the Work Programme:

Neighbourhood Activities:

- Maghull Press: Proposal to cease work area. Rejected. Cllrs would like a regular on-line newsletter based on the Lydiate Parish Council model.

Events:

- Merry Merry Maghull: Proposal to cease event. Agreed. The Business Development and Contracts Manager reported that a Christmas tree will be planted by the pedestrian crossing near the square; this is in response to feedback from residents that they want a tree at the square. Lights switch on planned for 7th December. A living tree, paid for by Sefton Council, will be planted on land by Maghull Health Centre. Town Hall may be decorated.
- Older Persons Christmas Lunch: Proposal to cease work area. Rejected.
- Christmas Hampers: Proposal to cease work area. Rejected

Community Grants:

- Maghull in Bloom (MIB): Proposal to cease work area. The Business Development and Contracts Manager provided context to this recommendation. Concerns raised that grant of £2,000 exceeds the limit as set out in the grant criteria (£500) and that

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watering planters is time consuming for MTC staff. Aim is to raise awareness of grants to wider community.

In response Cllrs made the following points:

- MIB run by volunteers and well regarded
- Concerns about volume of water used for planters; need a more sustainable approach
- MIB could apply for a grant for sustainable planters
- Some planters do not show that MIB receive support from the Town Council, as previously requested
- Agreed to cease work area as currently funded

RESOLVED THAT:

1. Produce an on-line newsletter rather than Maghull Press
2. Officers to seek advice about GDPR
3. Continue Christmas activities (Older Persons Christmas lunch and hampers)
4. Cease work as currently funded to Maghull in Bloom
5. The report be noted.

7. PINDER'S CIRCUS

The Business Development and Contracts Manager reported that Pinder's Circus would like to return to Maghull in March 2019. The Circus was popular. However, 5 complaints were received about performers living on site and the suitability of a circus for the Town.

Cllrs noted the complaints. On balance they agreed that Pinder's Circus could return on the same terms as 2018.

RESOLVED THAT:

1. Approval for Pinders Circus to return to KGV Playing Field in 2019
2. Land charges of £400 approved
3. The report be noted.

8. REQUEST FOR FREE ROOM HIRE – KADAMPA MEDITATION CENTRE AND SEFTON CVS

The Business Development and Contracts Manager reported that applications had been received from Kadampa Meditation Centre (KMC) and Sefton CVS for free room hire. Both are registered charities. KMC run weekly meditation classes. There is a charge. Sefton CVS host weekly coffee mornings. The Chief Executive would normally grant free room hire under delegated authority. However, both organisations have health balance sheets and felt it was for Members to consider.

Cllrs noted the benefits of services provided by both groups and agreed to free room hire.

RESOLVED THAT:

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1. Applications from KMC and Sefton CVS for free room hire at Maghull Town Hall be approved;
2. The report be noted.

9. CHAIR'S REPORT

The Chair reported that she is seeking support for her charity Sefton Childrens Trust as follows:

- Raffle prizes for the Civic Awards on 8th November.
- Funding to host a Christmas event for children and their families. Cllrs to send details of who may be able to provide support
- Christmas presents. Hosting a Christmas present drive. There's a shortage of presents for teenagers.

RESOLVED THAT: The report be noted.



CHAIRMAN

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Report to: Full Council
Date of Meeting: 12th December 2018
Agenda Item Number: 6
Subject: Planning Consultation - DC/2018/01681 Land Off Damfield Lane, Maghull
Report of: Chief Executive
Exempt / Confidential Report: No

Summary

Planning Application DC/2018/01681 Land Off Damfield Lane, Maghull, has been received and will be considered at Sefton's Planning Committee on 12th December. This report is an update following a meeting with the developers' representatives.

Maghull Town Council Priority	Yes/No
1. Development of a Neighbourhood Plan	No
2. Financial Prudence	No
3. Implementation of a Green Strategy	Yes
4. Development and consolidation of leisure and community activities	No
5. Develop services for older residents and those who may be socially isolated	No
6. Develop services for younger people	No
7. Expansion of apprenticeship programme and community-based learning	Yes
8. Closer collaboration with Voluntary, Community and Faith Sector	No
9. Development of Maghull Business and Community Forum	No
10. Statutory Requirement	Yes

Recommendation(s)

1. That Members consider the update.
2. The report be noted.

Reasons for Recommendation(s)

Maghull Town Council is a statutory consultee in the Town Planning process and considers all major applications within its area and those on its borders. A meeting has been held with the developers' representatives to further the Council's aspirations for the site

Alternative Options Considered and Rejected

None

What will it cost and how will it be financed?

(A) Revenue

None

(B) Capital

None

Implications of Recommendations:

Financial Implications	None
Resource Implications	Officer time
Legal Implications	Town & Country Planning Act (1990) Sched 1 para 8
Equality & Diversity Implications	None

Implementation Date for Decision

Immediately following the Council's decision

Appendices

None

Background Papers

Leaflet from Studio RBA (Architects)

Contact Officer	Angela McIntyre
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1. Background

A major planning application for the land south of St Andrew's Church has been received by Sefton Local Planning Authority. The application is for a residential use of 14 eco homes together with a meadow and wildlife area. As the Council is statutory consultee for Sefton LPA Members were asked to consider the application and following a discussion at the Council meeting of 17th October recommended refusal of the application. The Town Council has been identified as the only objector to the development.

The site has been identified with the Residential Character Assessment which accompanies the Council's Neighbourhood Plan. The relevant paragraphs have been reproduced below:

3.2 The Canal forms an important part of the Conservation Area, as does the open land sweeping down to the canal from St Andrew's Church. These areas reflect the historic rural character of the area and the setting of the buildings centred the listed St Andrews Church, Ancient Chapel and the rectory. The open land is in

private ownership and there has been suggestion of development on the land. However, the Planning Inspector referred to the open aspect of the land in his report of the examination of Sefton Council's Local Plan and in paragraph 368 states that despite the fact that the area was neglected and overgrown this would not be justification alone for supporting development on this site which did not reflect and respect the historic setting of the land.

3.3 With regard to this open piece of land the Town Council would much prefer a community use on the site which would reflect the agricultural origins of the town such as a community orchard or properly managed and robustly maintained allotments. The only allotments within the town are owned and managed by Parkhaven Trust and number approximately 25. Development on the site would not be supported by the Town Council.

2. Current Position

Councillors McKinley, J Sayers and Y Sayers, together with the CEO, met with the developers' representatives to discuss the matter of the use of the wildlife area and the provision of a new scout hut on church land.

The developers have changed the layout of the communal/wildlife area to include a community orchard which is in keeping with the aspirations of the Neighbourhood Plan. A joint facility of a possible heritage centre as well as provision for the scout hut was discussed. The representatives were willing to take the idea back to the developers and the Parochial Council to see if the changes were acceptable. However, they had mentioned that parking was an issue for the church as well as access and possible anti-social behaviour.

A further update was received from Jon Egan who stated that the church and parochial council were unhappy with the joint usage arrangement for the scout hut/heritage centre. A meeting has been arranged with the parochial council, church and scout leader to see if there is any movement on this subject.

Recommendation(s):-

- 1. That Members note the update;**
- 2. The report be noted.**