

# MAGHULL TOWN COUNCIL

## Grant Application



**Any grant received from the Town Council MUST be used solely for the purposes specified in the application. If this is not the case then the applicant will be liable for full repayment of the grant immediately.**

(For Grant Awarding Policy please see page 2)

<b>Date</b>						
<b>Name of Group/Body</b>						
<b>Purpose for which required</b>						
<b>Description of project</b>						
<b>Amount applied for</b>						
<b>Latest accounts attached</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<b>Quotations attached:</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
<b>Additional information including level of subs or payments made by members etc</b>						
<b>Has application been made to another body?. Please give details</b>						
<b>Please provide information on the social, economic, &amp; environmental outcomes of your Organisation's activity</b>	<b>Social</b>	<b>Economic</b>	<b>Environmental</b>			
<b>Person responsible</b>						
<b>Contact details</b>						
<b>Signature</b>						

The Town Clerk must receive an application more than 7 days before the next Town Council Meeting for it to be listed for consideration.

## **Maghull Town Council - Grant Awarding Policy**

The Town Council will consider applications for grants from voluntary groups or charitable organisations.

To qualify for an award the applicant must be able to demonstrate that any funding from the Town Council will benefit the Town, or residents of the Town.

Grant applications will be dealt with by the Full Council or under delegated powers by the Clerk.

In determining the validity of an application, the committees will refer to the following guidelines:

### **Applications will be considered for the following purposes: -**

1. For the purpose of purchasing equipment either in part or in full.
2. For the funding of transport that will enable group members to partake in a group trip or outing regardless of their incomes.
3. For training activities, or to purchase the expertise of an outside trainer/ instructor/ facilitator.
4. For activities that raise the profile of the area.
5. For running costs of a viable group that is experiencing a period of hardship.
6. For hosting special events or celebrations.
7. For the provision of free recreational facilities.

### **Conditions: -**

1. Grants will not be awarded to individuals
2. Additional applications within a 12 month period will not normally be considered.
3. The award must be used for the purpose for which the application was made.
4. If the group is unable to use the award for the stated purpose, all monies must be returned to the Town Council.
5. All awards must be properly accounted for and evidence of expenditure should be supplied as requested. If the Town Council is not satisfied with the arrangements, they reserve the right to request a refund of monies awarded.
6. Financial assistance will be limited to a maximum of £500 to each group.
7. Grants will be given for either room hire or financial assistance not both.

### **Eligibility: -**

1. Any Charity, Voluntary Group or Community Organisation.
2. Agencies that operate within the Town and are of benefit to the local community, with the following provisos:
  - The Town Council will not fund activities that it considers to be the responsibility of a Statutory Authority.
  - Applications from schools for an activity that takes place within the school day will not be considered.
  - The Town Council will not fund activities outside its powers and functions.
  - The organisation/charity/group cannot charge more in subs than covers the costs of materials/equipment/room hire etc. to be used for the immediate community of Maghull.
3. The organisation must demonstrate social, economic and/or environmental value to the community.