



**MAGHULL
TOWN
COUNCIL**

Maghull Town Hall

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Dated this 28th Day of October 2020

To: The Chair and Members of Community Services Committee, Maghull Town Council, Maghull Town Hall, Hall Lane, Maghull.

You are hereby summoned to attend a Remote Meeting of Community Services Committee which will be held on Wednesday 4th November 2020 at 6.30pm to transact the business detailed below

Note: DECLARATIONS OF INTEREST – If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Town Clerk at least 24 hours in advance of the meeting.

This meeting will be open to the press and public to view via the following link:
<https://youtu.be/fYr1pMbrAKI>

A G E N D A

- 1 Apologies for Absence
- 2 Declarations of Interest
- 3 Public Participation. Due to the Covid 19 pandemic public participation will be dealt with via the submission of comments or questions to the Council prior to the meeting commencing. Anyone wishing to submit a comment or a question to the Council must do so by 5pm on Tuesday 3rd November 2020.
- 4 **To confirm the Minutes of Community Services Committee:** Members are invited to review minutes of meeting of 19th August 2020 (Pages 1- 4)
- 5 **Community Services Work Programme:** Members are invited to consider planned activities for Christmas 2020 (Pages 5 -8)
- 6 **Community Services Budget 2021/22.** Members are invited to consider the draft budget (Pages 9-13)
- 7 **Community Youth Support Network :** Verbal update
- 8 **Chair's Report:** Verbal update for noting only

Miss A. McIntyre
Town Clerk



MAGHULL TOWN COUNCIL
VIRTUAL COMMUNITY SERVICES COMMITTEE
HELD 19^h AUGUST 2020 BY ZOOM

PRESENT - Councillor Carragher (In the Chair) and Councillors (Cllrs) Desmond, Ferguson, T. Hughes and Mullen

ALSO PRESENT - A. McIntyre (Town Clerk), P. Dillon (Community Services Manager) and S. Larking (Minutes)

1. APOLOGIES FOR ABSENCE

Apologies received from Cllrs Josh Burns, Doherty, Lloyd, Sharp, and Y. Sayers

2. DECLARATIONS OF INTEREST

None received.

3. PUBLIC PARTICIPATION

None received. Meeting being recorded and will be available for viewing. Note: due to technical issues only part of the meeting was recorded.

4. MINUTES OF COMMUNITY SUPPORT & ENGAGEMENT COMMITTEE OF 11th MARCH 2020

RESOLVED THAT: The minutes of the meeting held on 11th March 2020 were approved as an accurate record.

5. COMMUNITY SERVICES WORK PROGRAMME

The Community Services Manager reported on the impact of Covid 19 pandemic on events and activities agreed by the Committee on 11 March:

1. Cinema Trip: Cancelled by Sefton CVS. Credit note from Maghull Coaches to be used when event is rescheduled
2. Mini Soccer: Postponed. Will run in September/October when schools return
3. Go Girl afterschool project: Postponed. Looking to start again when schools return
4. Green Trail; Lottery Funding directed to Emergency Covid Funding. Unclear when will be able to bid for funding
5. Family Fun Day: Cancelled. No current plans to re-arrange
6. Family Park events: Cancelled
7. Mini Olympics: Postponed.
8. Literary Festival: Postponed. Library has been closed.
9. Lantern Event: Unlikely to happen as no funding. Community Services budget reduced (by £16,000) due to Covid

10. Fun Fair: Postponed. Organisers keen to host an event in September 2020. They have been advised this is not possible under current regulations. Looking at one or two fairs in 2021.
11. Circus: Offered dates for 2021. Agreed to invite back on same terms
12. Toy Fair/Kite event: To revisit in 2021

Views from Cllrs are welcomed about other potential events.

On a more positive note, the Community Services Manager ran through what had been delivered in recent months:

1. Calls to vulnerable residents. 50 people contacted and offered support. The list may increase as other residents identified who need support due to isolation
2. Sefton CVS Volunteer Shopping: 200 deliveries. Scheme closed on 14th August. Some is shopping continuing for the most vulnerable residents. Unfortunately, the Sefton CVS Community Connector for Maghull is moving to a new post. In the short term there will be a shared service, with Southport, which will create a gap
3. Maghull Food Bank: Working with Morrison's Community Champion to support the Food Bank. Funding secured via Cllr McKinley. Some money still available. Generous donations from Maghull residents; sometimes food gets reallocated to other parts of the borough. Numbers attending the food bank range from 2 to 31. Includes single people and families. Most users are from Maghull and Lydiate.
 - a. Points raised by Cllrs:
 - i. Local churches all offer Food Banks
 - ii. Trussle Trust has strict rules about referral (via GP or Cllr) and there is a maximum number of visits (3 per year)
 - iii. Some people are embarrassed by using a Food Bank and will go out of area to avoid being seen by people they know
4. Social Media: Promoting and signposting advice and assistance e.g. information about Citizens Advice services. Increased number of likes. More work to do to drive users
5. Bobby's Wood: Good response on survey monkey. Support for "Friends Of" group. Draft guide for "Friends Of" groups which will be used for Bobby's Wood and Glen Park
6. Land East of Maghull: Over 100 responses sent directly to MTC and collated in support of Option 6 (Haul Road).
7. Tesco Bags of Help: £500 funding received for Volunteer Expenses. Forwarded to Sefton CVS as the volunteer co-ordinator. Some money still available to support volunteers
8. Sefton's Community Response Cell: Community Services Manager has been liaising with support officer and circulating minutes to councillors. Helpful to have a co-ordinated approach across Sefton. Three cells being merged. Meetings moving to bi-monthly.

9. Community Groups in Maghull: Officers have had regular contact with Community Groups and hirers. Outdoor bowlers are back bowling at KGV Park. It was noted that Maghull in Bloom had been in contact about social distancing for volunteers. Government Guidance about social distancing applies to all activities.

RESOLVED THAT: The report be noted.

6. TACKLING SOCIAL ISOLATION

The Community Services Manager reported that he has spoken to the Chair about loneliness and how to tackle it. He attended a virtual conference which had some good ideas. There is lots going on in Maghull; work is needed to map services to identify gaps. A second wave of Covid over Autumn/Winter could increase isolation. Need to think how to communicate and reach out to elderly residents who are not on social media. There was a pool of volunteers (8) who provided the shopping services. The plan is to try and retain services for Maghull and increase the numbers.

Looking at options for Christmas. Will be able to provide Hampers but there is no social contact. Unlikely will be able to host a Christmas Lunch but will keep under review. Will maintain contact with vulnerable residents to identify who needs help.

Partnership arrangements to be reviewed. Will host a virtual partnership/volunteer event.

Maghull Radio exploring digital inclusion and digital champions. Maghull not a priority for digital inclusion scheme run by Sefton CVS

Key points from Cllrs:

- Link up young children and elderly residents e.g. pen pals. Evidence has shown this lifts the spirits of all involved. Could set up with schools when they return from summer holiday
- Details of people wanting to volunteer to be passed to MTC Officers to forward to Sefton CVS
- Remote buddying, good neighbour schemes
- Funding available from IT/Media companies to encourage digital inclusion and access to Social Media
- Issues about Zoom/Skype for some people e.g. those with learning disabilities, not just the elderly. The preference is for 1-2-1 contact

RESOLVED THAT: The report be noted

7. COMMUNITY YOUTH SUPPORT NETWORK

Cllr Mullen gave an update on proposals to support families with a child living with neurodevelopmental conditions including Autism Spectrum Disorder and ADHD. She is in contact with ADDvanced Solutions who have been supporting families who have been under pressure due to isolation/withdrawal. Meeting space is urgently needed to engage with those who want to meet in person. Looking at Zoom meetings for those families who are struggling. It was noted that issues include anxiety and separation.

Concerns about availability of A Level courses in local schools. Schools supporting students but more support may be needed.

In response the Community Services Manager reported that as the Town Hall was currently closed to the public it could signpost to services and support. It was suggested that a working group be set up to look at issues and how to support children and young people

RESOLVED THAT: The report be noted.

8. CHAIRS REPORT

The Town Clerk gave a short update on the consultation about Land East of Maghull.

- Around 4,000 individual views had been recorded
- 1,300 responses received
- 94% of respondents voted for Option 6 for a haul road route through the northern part of the site
- This was a very good response
- Social media worked
- Thank you to all Cllrs who delivered posters etc. in a short timescale
- An email would follow to all Cllrs about the latest developments with the planning application

The Chair thanked everyone for staying at/working from home to help keep everyone safe. Priorities for the Committee would be tackling social isolation of the elderly and supporting young people. Her final message was stay safe.

RESOLVED THAT: The report be noted.

CHAIRMAN

Report to: Community Services Committee
Date of Meeting: 4th November 2020
Agenda Item Number 5
Subject: Interim Community Services Work Programme
 Nov/Dec 2020
Report of: Community Services Manager
Exempt / Confidential No
Report:

Summary

To agree outline work programme for Nov/Dec 2020 Community Services Committee, taking into consideration the impact of the Covid19 pandemic..

Maghull Town Council Priority	Yes/No
1. Develop and protect the community	No
2. Develop Parks and Green spaces	No
3. Value for money and enterprising council	Yes
4. Develop Leisure and activity of all	Yes
5. Develop/support Community Services and groups	Yes
6. Support Culture and heritage	Yes
7. Health and Wellbeing programme	No
8. Statutory Requirement	No

Recommendation(s)

Community Services Committee is requested to:-

1. To approve the interim work programme.
2. Note the contents of this report.

Reasons for Recommendation(s)

To agree an interim Community Services work programme in line with the approved budget.

Alternative Options Considered and Rejected

None.

What will it cost and how will it be financed?

(A) Revenue

Costs for all events and work/projects falling within this work programme will be met by 2020/21 the Community Services Committee budget as monitored and approved by Community Services Committee. Where possible, expenditure will be offset by any income generated.

(B) Capital

None

Implications of Recommendations:

Financial Implications	All expenditure relating to events will come from an events budget monitored by and reported to Community Services Committee.
Resource Implications	No additional resources are anticipated.
Legal Implications	All Operational Plans and Emergency Plans are in accordance with legal guidelines and are regularly reviewed.
Equality & Diversity Implications	Activities are aimed to reach vulnerable and marginalised people within our community.

Implementation Date for Decision

Immediately following committee approval

Appendices

Appendix 1 – 2020/21 budget and spend to date

Background Papers

None

Contact Officer	Phil Dillon – Customer Services Manager
Telephone Number	0151 526 3705
Email Address	Phil.Dillon@maghull-tc.gov.uk

1. Background

The approved work programme for 2020/21 has been subject to complete alteration and large-scale cancellation due to the impact of Covid19 regulations imposed by the government. This has resulted in all events being cancelled throughout the course of the year.

Whilst such regulations remain in place it will not be possible for the council to host any gatherings, but it may be possible to put in place support events for our community in the run up to Christmas. Work with Sefton CVS to offer a shopping service utilising volunteers and the assistance of local shops ended on 14th August 2020. Ensuring that local vulnerable people are supported in the run up to Christmas and potentially re-engaging volunteers to enable this would allow the council to deliver practical help and tackle social isolation in such difficult times.

Within existing budget provision, the council would provide its annual hamper scheme which could be expanded on to deliver to more people. This will take on extra significance as it will not be possible to host the annual pensioners Christmas lunch due to Covid 19 restrictions which are likely to be in place during the Christmas period. It may also be possible to deliver a Christmas meal to particularly vulnerable people working with partner agencies to identify them and finding volunteers to deliver. The provision of hot food may make a difference to isolated people particularly if winter weather takes hold.

As it is unlikely there will be a Christmas tree lighting event a Christmas competition for children could be arranged which could involve the production of pictures of Maghull at Christmas that could be drawn or painted and which would involve prizes for winners. It may also be possible to procure gifts for all entrants, possibly selection boxes or small gifts to make up for the lack of other community events.

The current budget provision for Christmas events is £2,550

It would be possible to fund the activities suggested using existing budget provision and ensure that there is a presence for Maghull Town Council during the Christmas period that reaches out to vulnerable people and provides some light relief to children within our communities.

Recommendation(s):-

Community Support & Engagement Committee is requested to:-

1. To approve proposed budget virements for 2019/20 work programme and where appropriate approve proposed work programme items.
2. Note the contents of this report.

Community Support	Department 3							
Codes								
		Budget	Actual	Budget Remaining	Explanation			
<u>INCOME</u>								
4001	PRECEPT	66,209.00	66,209.00	0.00				
4395	MISC INCOME		1,250.00	-1,250.00				
		66,209.00	67,459.00	-1,250.00				
<u>EXPENDITURE</u>								
	<u>SUPPLIERS</u>							
5330	NEIGHBOURHOOD ACTIVITIES	2,500.00	1,346.45	1,153.55				
5331	EVENTS	2,917.00		2,917.00				
5333	CHRISTMAS ACTIVITIES	2,550.00		2,550.00				
5334	YOUTH PROVISION	4,000.00		4,000.00				
5335	GRANTS	4,500.00	2,500.00	2,000.00				
		16,467.00	3,846.45	12,620.55				
	<u>OVERHEADS</u>							
7100	SALARIES	39,303.00	19,111.65	20,191.35				
7106	EMPLOYER'S NI	2,735.00	1,425.22	1,309.78				
7107	PENSIONS	7,704.00	3,000.54	4,703.46				
		49,742.00	23,537.41	26,204.59				
TOTAL		0.00	40,075.14	-40,075.14				

Report to: Community Services Committee
Date of Meeting: 4th November 2020
Agenda Item Number 6
Subject: Proposed CSC Budget 2021/22
Report of: Community Services Manager
Exempt / Confidential No
Report:

Summary

To enable members to review budget expenditure and discuss budget priorities for Community Service activity in 2021/22.

Maghull Town Council Priority	Yes/No
Development and Protect the Community	Yes
Develop Parks and Green Spaces	Yes
Value for Money and Enterprising Council	Yes
Develop Leisure and Activity for All	Yes
Develop/support Community Services and Groups	Yes
Support Culture and Heritage	Yes
Health and Wellbeing Programme	Yes
Statutory Requirement	No

Recommendation(s)

Community Services Committee is requested to:-

1. Note the contents of this report.
2. Decide on priorities and potential expenditure required to deliver Community Services activities.
3. Consider the available budget and options for additional income

Reasons for Recommendation(s)

The Community Services Committee needs to agree an indicative budget for 2021/22 to present to Finance and General Purposes (Budget) Committee. The Committee is meeting on 9th December to review the Council's budget for the next financial year.

Alternative Options Considered and Rejected

Options to be discussed at the committee meeting.

What will it cost and how will it be financed?

(A) Revenue

Full budget

(B) Capital

None

Implications of Recommendations:

Financial Implications	Proposals to go to Finance and General Purposes committee in advance of Full Council which will consider and set the budget for 2021/22
Resource Implications	Budget will determine the activities the Community Services Committee undertake next year
Legal Implications	None
Equality & Diversity Implications	To be inclusive and explore options for supporting under-represented groups/communities

**REPORT OF THE
TOWN CLERK**

To the Chair and Members
Meeting held 4th November 2020

Report to:	Community Support & Engagement
Date of Meeting:	4th November 2020
Agenda Item Number:	6
Subject:	Community Services Budget 2021/22
Report of:	Community Services Manager
Exempt / Confidential Report:	No

Summary

Community Services Committee needs to consider the options for spend on community services activities for 2021/22.

Recommendation(s)

Community Support & Engagement Committee is recommended to:-

1. Note the contents of this report.
2. Agree a budget to support community services activities in 2021/22
3. Consider the available budget and options for additional income

Reasons for Recommendation(s)

The committee members need to review the budget for community services activities and decide what they want to deliver next year with the resources available. Recommendations will be passed for consideration and approval to Finance and General Purposes Committee in advance of Full Council.

Alternative Options Considered

Options will be considered at the committee meeting.

What will it cost and how will it be financed?

(A) Revenue.

The budget for next year will be agreed by full council

(B) Capital

Approved revenue expenditure

Implications of Recommendations:

Resource Implications	The budget will be determine what activities will be supported by council
Legal Implications	The council is required to set a budget
Equality & Diversity Implications	To be inclusive and explore options for supporting under-represented groups/communities

Implementation Date for Decision

**REPORT OF THE
TOWN CLERK**

To the Chair and Members
Meeting held 4th November 2020

Final budget to be agreed by Full Council in January 2021

Appendices

Appendix 1 : Draft Community Services budget 2021/22

Background Papers

None

Contact Officer	Phil Dillon – Community Services Manager
Telephone Number	0151 526 3705
Email Address	Phil.Dillon@maghull-tc.gov.uk

1. Background

The Community Services team has historically supported a number of broad activities throughout the year using the budget allocated by Community Services Committee. The committee needs to review its proposed activities for 2021/22 and identify a budget which is agreed by Full Council. A draft budget is shown in appendix 1.

An events programme will be developed to reflect the Committee's priorities to offer a range of activities/events for the Maghull Community. Activities and events will be developed and delivered in line with Government guidance. The Council hopes to attract cost neutral events including the return of the Circus and Family Fun Fair.

Recommendation(s)

Community Support & Engagement Committee is recommended to:-

- 1 Note the contents of this report.
- 2 Decide on priorities and potential expenditure required to deliver Community Services activities.
- 3 Consider the available budget and options for additional income

Community Support	Department 3	Appendix 1
BUDGET 2021/22		
5330	NEIGHBOURHOOD ACTIVITIES	2,500.00
5331	EVENTS	2,917.00
5333	CHRISTMAS ACTIVITIES	2,550.00
5334	YOUTH PROVISION	4,000.00
5335	GRANTS	4,500.00
		16,467.00

