

**Dated this 28<sup>th</sup> Day of August 2019**

**To: The Mayor and Members of Maghull Town Council, Maghull Town Hall, Hall Lane, Maghull.**

**You are hereby summoned to attend an Ordinary Meeting of the Council which will be held on Wednesday 4<sup>th</sup> September 2019 at 6.30pm in the Council Chamber, Maghull Town Hall.**

**Note: DECLARATIONS OF INTEREST – If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Town Clerk at least 24 hours in advance of the meeting.**

### AGENDA

- 1 Apologies for Absence
- 2 Declarations of Interest
- 3 Public Participation
- 4 **To confirm the Minutes of Full Council held 13<sup>th</sup> August 2019 (Pages 1-4)**
- 5 **Sefton Borough of Culture 2020 – Presentation by Stephen Watson Sefton MBC**
- 6 **Maghull Town Council Business Plan** Members are asked to consider the report. (Pages 5-19)
- 7 **Update Damfield Lane Planning Application AP/2019/00190** Members are asked to consider the verbal update on the planning appeal for this site.
- 8 **Report on Sefton Metropolitan Borough Council Matters – Verbal report for noting only**
- 9 **Chair's Report – Verbal report for noting only**
- 10 **Exclusion of the Press and Public – Due to the confidential nature of the item Council are recommended to resolve to exclude the Press and Public from the meeting.**
- 11 **Maghull Cricket Club – Electricity Usage – Members are asked to consider the verbal update**



Miss A. McIntyre FSLCC  
Town Clerk

**MAGHULL TOWN COUNCIL**  
**FULL COUNCIL**  
**HELD 13<sup>th</sup> AUGUST 2019**

**PRESENT** - Councillor Josh Burns (In the Chair) and Councillors (Cllrs): June Burns, Carr, Desmond, Doherty, Ferguson, McKinley and Sharp

**ALSO PRESENT** – A. McIntyre (Town Clerk), P. Dillon (Community Services Manager), S. Larking (minutes) and E. Landor and P. Landor from Landor Planning Consultants Ltd.

The Mayor welcomed all to the meeting.

1. **APOLOGIES FOR ABSENCE**: Apologies received from Cllrs Lloyd, J. Sayers and Y. Sayers
2. **DECLARATION OF INTERESTS**: None received.
3. **PUBLIC PARTICIPATION**: None notified.
4. **MINUTES OF PREVIOUS MEETINGS**:

**RESOLVED** that the minutes of Full Council held on 17<sup>th</sup> July 2019 were approved as a correct record.

5. **PLANNING APPLICATIONS (DC/2017/01528 AND 01532) LAND EAST OF MAGHULL:**

The Town Clerk introduced the report: The Applicants for both planning applications on Land East of Maghull had submitted revised plans and supporting documents for consultation; comments due by 18 August 2019 - noted this was during recess. The applications and documents have been scrutinised by Landor Planning Consultants Ltd having regard to revised National Planning Policy documents, Sefton's Local Plan and Maghull's Neighbourhood Plan.

Key comments from Landor Planning Consultants:

- Reviewed extensive documents but insufficient supporting documentation
- Key documents, as required by National/Local Planning Policies are missing e.g. Construction Management Plan; Affordable Housing Statement, Infrastructure Delivery Plan
- Improved dialogue between Town Council and applicants
- Increase in number of residential dwellings from 830 to 841
- Masterplan for site; fit for scheme as submitted but not for future development of the site
- Underlying concern is the disconnect across the whole site. Non-residential developments (spine road, MUGA) are on North side. Risk north side may not be developed or may take longer
- Construction Management Plan needed up front on site of this size; access via Poverty Lane will require management

Key points from Town Clerk

- Landor Planning Consultants provided a comprehensive report and draft letter to send to Sefton LPA about planning applications
- Comments to relate to material planning consideration
- Applications to be fast tracked; timings to be confirmed. Landor Planning Consultants Ltd to contact Sefton for clarification.
- Sefton short on housing supply target. Target for delivery is 2032
- Lessons learnt from Turnbridge Road Development which caused traffic chaos; work suspended for 2 months until a traffic management plan was agreed and in place

Cllrs made the following points in response:

- Thanks to Landor Planning Consultants Ltd for advice
- Concerns that application is missing key information including s106 agreement
- Recognise pressure for new housing; priority is to get developers to deliver a better scheme than proposed
- Risks if Sefton approves application at this stage as site in 2 parts, Persimmon and Countryside plans much more developed than the Swift site
- Want principles of garden village scheme (e.g. Knowsley) embedded in scheme
- Noted that Whinney Brook will be reconfigured; this is a major engineering project
- Concerns about park/flood relief proposals as flooding on Poppy Fields development which includes a SUDs scheme
- Modelling shows flood relief is a 240 foot wide corridor with a 12 foot channel up to 9 foot high in places; corridor will have water in it all the time; it is a flood relief scheme not a park; developers proposed a green flag park
- Environment Agency submitted objections to the original proposals. Awaiting further comments
- Noted that Water Companies will be responsible for SUDs going forward
- Concerns about rigorous application of national standards including for SUDs and Building Control
- The Neighbourhood Plan makes it clear that the Council will support applications that create public amenity space. The proposed park does not meet this criteria
- Noted that water from site will run into Whinney Brook; it will run off slower than "green field rate"
- Pressures on local roads including School Lane and Angers Lane will be an issue; options to ameliorate impacts e.g. buffer/ trees to screen should be considered. It was noted that proposals for screening had previously been rejected to ensure integration of the new development within Maghull
- Noted that access to site is not a material planning consideration. Would need to be considered as reserve matters
- Noted that 3D images of development on south site but not for North as proposals not developed. Street scenes based on a level site does not show topography
- Discussion with Developers about a hall road to ease pressures on local roads
- Applications to be refused
- Letter to Sefton should make clear that Maghull Town Council cannot at this stage endorse current applications submitted as concerns regarding access

particularly the spine road along with lack of a coherent master plan were all parties concerned including Sefton MBC and Maghull Town Council along with landowners are collective in the vision for the overall development of this project

**RESOLVED that**

- 1. Landor Planning Consultants Ltd to confirm planning timetable;**
- 2. Maghull Town Council to recommend REFUSAL of applications DC/2017/01528 AND 01532) Land East of Maghull;**
- 3. The letter outlining the concerns of the Council be sent to include concerns about the provision of a spine road and a comprehensive master plan for the site;**
- 4. The report be noted**

**6. PARISH CHARTER:**

The Town Clerk introduced the report. The Parish Charter set out working arrangements between Sefton Council and the Ten Parishes. It had good intentions but failed to deliver. For example the target for responding to Parish Council/Town Clerks was 10 working days compared to 24 hours for Sefton Elected Members. Sefton has suggested the Charter be reviewed.

**Key points made by Cllrs**

- No benefit; more about compliance
- Complain to Sefton about response times
- Concerns about impact on core Council business if Town Clerk works on Charter
- Focus should be on standards and procedures and arrangements that work for Parishes and Sefton

**RESOLVED that:**

- 1. Maghull Town Council (Town Clerk) to be involved in the review of the Parish Charter and to report progress at the next available Council meeting;**
- 2. The report be noted.**

**7. RENTAL OF WHINNEYBROOK PLAYING FIELDS:**

The Community Services Officer explained that this report was presented to Full Council as the next Community Services meeting was in early October. George Sharland, trading as Carousel Amusements No.1 has sought agreement to operate some rides for under 12s for 4 days at Whinney Brook between 16-23 September. This would generate about £800 income for the Council. Insurance had been provided. Sharlands would make an application to Sefton for a temporary event licence.

**RESOLVED that:**

- 1. Land Licence agreed as detailed in the report be approved;**
- 2. The terms and conditions for the rental of the land be agreed;**
- 3. The report be noted.**

## 8. REPORT ON SEFTON METROPOLITAN BOROUGH COUNCIL MATTERS

It was noted that Liverpool Road South would be closed for the Dover Road Improvement Scheme.

**RESOLVED that the update be noted.**

## 9. CHAIR'S REPORT

The Chair thanked Officers (Stef Lawrence and Phil Dillon) for their help in arranging pennants and a letter for the Mayor of Messines for Dave Hughes' friendship visit to link up WW1 peace statutes. He reminded everyone about Maghullfest on Saturday 31 August in KGV Park. Any prizes welcome for his charity tombola.

The Town Clerk took the opportunity to remind Cllrs to use their official MTC email accounts and that the next meeting was on 4 September.

**RESOLVED that the update be noted.**

CHAIRMAN

**Report to:** Full Council  
**Date of Meeting:** 4<sup>th</sup> September 2019  
**Agenda Item Number**  
**Subject:** Business Plan and Corporate Objectives  
**Report of:** Town Clerk  
**Exempt / Confidential** No  
**Report:**

## Summary

A business plan and corporate objectives have been developed which focus the Council's resources for the next 4 years. The plan has specific projects and aims for each of the Council's priorities listed below.

Maghull Town Council Priority	Yes/No
1. Development and Protect the Community	Yes
2. Develop Parks and Green Spaces	Yes
3. Value for Money and Enterprising Council	Yes
4. Develop Leisure and Activity for All	Yes
5. Develop/support Community Services and Groups	Yes
6. Support Culture and Heritage	Yes
7. Health and wellbeing Programme	Yes
8. Statutory Requirement	No

## Recommendation(s)

1. That Members agree the Business Plan and the Corporate Objectives for the next 4 years

## Reasons for Recommendation(s)

It is appropriate for a Council to set a business plan for the medium to long term to assist with planning and allocation of resources.

## Alternative Options Considered and Rejected

None

## What will it cost and how will it be financed?

### (A) Revenue

Items will be costed individually and will be met from existing Council budgets in the first year.

### (B) Capital

Items will be costed individually and will be met from existing Council budgets in the first year.

## Implications of Recommendations:

<b>Financial Implications</b>	Audit and Accountability Regulations 2014
<b>Resource Implications</b>	To be examined as each project/aim comes forward
<b>Legal Implications</b>	LGA 1972,
<b>Equality &amp; Diversity Implications</b>	Meets with equality and diversity legislation

### **Implementation Date for Decision**

Following Full Council

### **Appendices**

Business Plan  
Corporate Objectives

### **Background Papers**

None

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## **1. Background**

It is appropriate for a large town council to formulate a business plan for the medium to long term. This would allow for better planning of resources and to give a clear direction to all members of the council both councillors and staff the direction of travel for the organisation. This would mean that all council projects and core business would be able to be linked back to one of the council's priorities.

The priorities are listed from 1 to 7 on the front page of this report and cover the whole range of activities of the Council. They have been developed based on the Labour Party manifesto following the local elections in May 2019 which saw a majority of Labour Members returned.

A business plan has been prepared which has key objectives for each priority of the Council. They cover a range of projects and aspirations together with plans brought forward from other projects e.g. the Town Centre Master Plan project is based on Policy Mag 2 in the Neighbourhood Plan. The business plan, whilst a living document, gives the necessary steer for officers to be able to implement the plans that Council has for the next 4 years. However, Full Council must agree the business plan before it can be actioned.

No formal costing has been put forward for any of the projects within the business plan. Within the first year of the plan most large items will be examined for viability within the feasibility studies which will inform the decision as to whether

the project goes ahead. The appropriate committee will be informed as to the anticipated cost of a project before authorisation is given.

The Council considered the Business Plan at its meeting on 17<sup>th</sup> July 2019 and recommended some amendments to the Plan which have been incorporated in the current Plan.

The Corporate Objectives are recommended to Council as they cover a long term commitment to the residents and businesses in Maghull as to how the Council will govern itself. The Objectives can be reviewed on an annual basis by the Finance and General Purposes Committee to ensure that the Objectives are being met. However, in the first instance they need to be agreed by Full Council.

**Recommendation(s):-**

- 1. That Members agree the Business Plan and the Corporate Objectives for the next 4 years;**
- 2. That the report be noted.**



## Maghull Town Council Business Plan 2019-23

Maghull Town Council wishes to set out its strategy for the forthcoming term of office which runs from May 2019 to May 2023. This document seeks to establish the key priorities for the Council during this time and the proposed timescales and is focussed on what the Council is trying to achieve. This is a living document which will be revised, if necessary, each municipal year of the Plan to ensure that it continues to reflect the priorities identified.

Funding for these priorities will be drawn from different sources but will include but are not limited to:

- The precept
- External funding from grants
- Sponsorship
- Income generation
- Developer contributions

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The Council remains committed to the principles of Value for Money and prudent financial leadership always seeking to provide the most for the residents on limited financial resources.

Each Committee will report to Full Council on their progress on the business plan and will be responsible for its progress. The priorities listed below fit comfortably within the Council's stated Corporate Objectives and underpin the Council's ambitions for the town.

The Council will seek to involve external partners in order to achieve the wider aims listed within the priorities to promote best practice within the sector and to improve outcomes for residents and businesses.

Some of the priorities listed in the plan will have more detailed operational plans behind them. These plans should also be referred to when referencing this plan.

## Priority One – Continue to Develop and Protect Our Community

Action	Council Committee	Lead Member and Officer	Timescale
1. The anti-social behaviour strategy to be reviewed and improved with targeted provision for young people	Community Services Committee	Chair of Community Services Committee and Community Services Manager	Throughout the lifetime of the plan
2. The Neighbourhood Plan to be reviewed on an annual basis as stated in the Plan.	Full Council	Leader of the Council and Town Clerk	By May 2020
3. Continue to represent residents by commenting on major planning applications for the town.	Full Council	Leader of the Council and Town Clerk	Throughout the lifetime of the plan
4. Town Centre Improvements: <ol style="list-style-type: none"> <li>Town centre master plan feasibility study to be completed</li> <li>To work with partners to improve the town centre offer and look</li> </ol>	Full Council	Leader of the Council and Town Clerk	By May 2020
5. Environmental Education and Enforcement Officer to be employed to ensure the town and its parks are kept as clean as possible	Amenities Committee	Chair of Amenities Committee and Amenities Manager	By April 2021 and then throughout lifetime of the plan.
6. Ensure that the Council moves towards a more ecologically friendly status: <ul style="list-style-type: none"> <li>single use plastics are removed</li> <li>Electric vehicles/bio fuels</li> <li>LED lighting in the Town Hall and Garage</li> </ul>	Full Council	Leader of the Council and Town Clerk	Throughout the lifetime of the plan
7. Develop “Better Maghull” – a volunteer based group to improve the environment in and	Community Services Committee	Chair of Community Services Committee	Throughout the lifetime of the plan

around Maghull		and Community Services Manager
8. Liaise with developers to ensure that development within the town is appropriately sited with the minimum of disruption to residents	Full Council	Leader of the Council and Town Clerk Throughout the lifetime of the plan
9. Develop a communication strategy to keep residents informed as to the work of the Council to include social media, website and traditional print media	Community Services Committee	Chair of Community Services Committee and Community Services Manager Throughout the lifetime of the plan

## Priority Two - Develop Our Parks and Green Spaces

Action	Council Committee	Lead Member and Officer	Timescale
1. To review the current state of the parks, their functions and equipment to inform improvements to the estate to ensure the parks are accessible and inclusive	Amenities Committee	Chair of Amenities Committee and Amenities Manager	June 2019
2. To refresh the play equipment within the parks and replace/improve as necessary	Amenities Committee	Chair of Amenities Committee and Amenities Manager	Throughout the lifetime of the plan
3. To ensure the tree survey includes replanting of British native species to enhance the natural environment	Amenities Committee	Chair of Amenities Committee and Amenities Manager	Throughout the lifetime of the plan
4. Develop new facilities – indoor sports pavilion, rugby, running track etc.	Amenities Committee (in the first instance)	Chair of Amenities Committee and Amenities Manager (in the first instance)	Throughout the lifetime of the plan
5. A Peace Garden to be developed as part of the Memorial Project	Amenities Committee	Chair of Amenities Committee and Amenities Manager	By October 2020
6. Develop events throughout the year that take advantage of the parks and their natural settings	Community Services Committee	Chair of Community Services and Community Services Manager	Throughout the lifetime of the plan
7. To achieve Green Flag status for the civic parks	Amenities Committee	Chair of Amenities Committee and Amenities Manager	By October 2020
8. To improve the facilities at Pimbley Playing Fields to include changing rooms and drainage	Amenities Committee	Chair of Amenities Committee and Amenities Manager	Full plans to be drawn up by December 2019

9.	Develop composting scheme for green waste	Amenities Committee	Chair of Amenities Committee and Amenities Manager	Options to be prepared by June 2020
10.	Secure more biodiverse habitats in our green spaces	Amenities Committee	Chair of Amenities Committee and Amenities Manager	Throughout the lifetime of the plan

**Priority Three – A Value For Money and Enterprising Council**

Action	Council Committee	Lead Member and Officer	Timescale
1. The Council will work to increase reserves to 1 year's costs	Finance & General Purposes Committee	Chair of F&GP and Town Clerk	Throughout the lifetime of the plan
2. The Council will work to reduce the loan burden of the Council as loan repayments are currently too high	Finance & General Purposes Committee	Chair of F&GP and Town Clerk	Throughout the lifetime of the plan
3. The Council will develop an investment strategy which will ensure that the funds held by the Council are maximised as much as possible with as little risk as possible	Finance & General Purposes Committee	Chair of F&GP and Town Clerk	Throughout the lifetime of the plan
4. The Council will seek to increase its income generation by realising unprofitable areas of land not currently used as parks	Finance & General Purposes Committee	Chair of F&GP and Town Clerk	Throughout the lifetime of the plan
5. The Council will seek sponsorship for its events and activities	Finance & General Purposes Committee	Chair of F&GP and Community Services Manager	Throughout the lifetime of the plan
6. The Council will increase its income by commercial hiring of the estate	Finance & General Purposes Committee	Chair of F&GP and RFO	Throughout the lifetime of the plan
7. To further develop the inter parish network to facilitate best practice	Full Council	Leader of the Council and Town Clerk	Throughout the lifetime of the plan

**Priority Four – Develop Leisure and Amenity Activity For All**

Action	Council Committee	Lead Member and Officer	Timescale
1. The Council will develop green corridors and walkways to link the different parts of the town to parks and open spaces	Amenities Committee	Chair of Amenities Committee and Amenities Manager	Full plan to be developed by April 2020
2. To develop a children's literary festival to encourage reading at all ages	Community Services Committee	Chair of Community Services Committee and Community Services Manager	Throughout the lifetime of the plan
3. To develop MaghullFest and improve offer and attendance each year	Community Services Committee	Chair of Community Services Committee and Community Services Manager	Throughout the lifetime of the plan
4. To improve the youth offer in Maghull based on the Youth Survey completed	Community Services Committee	Chair of Community Services Committee and Community Services Manager	Throughout the lifetime of the plan
5. To develop other festivals and events throughout the town which reflect the demands of residents	Community Services Committee	Chair of Community Services Committee and Community Services Manager	Throughout the lifetime of the plan

**Priority Five – Develop/support Community Services and Groups**

Action	Council Committee	Lead Member and Officer	Timescale
1. To develop a Maghull Hub in the Town Centre to facilitate community groups and services	Community Services Committee	Leader of the Council and Community Services Manager	Initial feasibility study to be completed by September 2019
2. To assist the Radio station with improvements to equipment, increase the volunteer base and ensure its sustainability	Community Services Committee	Chair of Community Services Committee and Community Services Manager	Throughout the lifetime of the plan
3. Increase volunteering opportunities throughout the town and develop a “can do” volunteering ethos	Community Services Committee	Chair of Community Services Committee and Community Services Manager	Throughout the lifetime of the plan
4. To develop the grant awarding provision in the Council and extend the free room hire to community groups which meet the robust criteria	Community Services Committee	Chair of Community Services Committee and Community Services Manager	Throughout the lifetime of the plan
5. To complete a defibrillator audit and explore provision of units (if required)	Community Services Committee	Chair of Community Services Committee and Community Services Manager	Audit completed by November 2019
6. To take responsibility for Maghull Parish Hall and develop the facilities there if feasible	Full Council	Leader of the Town Council and Town Clerk	Throughout the lifetime of the plan



7. Develop a lively and sustainable community development programme of initiatives targeting all neighbourhoods and age groups	Community Services Committee	Chair of Community Services and Community Services Manager	Throughout the lifetime of the plan
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**Priority Six – Culture and Heritage**

Action	Council Committee	Lead Member and Officer	Timescale
1. To develop a heritage centre for Maghull to include community usage and exhibition space	Community Services Committee	Chair of Community Services Committee and Community Services Manager	Throughout the lifetime of the plan
2. To develop a heritage trail throughout Maghull using the Canal as a linking mechanism (Possibly to include Melling and Lydiate?)	Community Services Committee	Chair of Community Services Committee and Community Services Manager	Throughout the lifetime of the plan
3. To instigate a refresh of the blue plaques within Maghull	Memorial Sub Group (Finance & General Purposes Committee)	Leader of the Council and Amenities Manager	To be completed by March 2020
4. To seek a home for the permanent exhibition of Moss Side Hospital memorabilia	Memorial Sub Group (Finance & General Purposes Committee)	Leader of the Council and Amenities Manager	To be completed by March 2020

**Priority Seven – Health & Wellbeing**

Action	Council Committee	Lead Member and Officer	Timescale
1. To create a local Health & Wellbeing Board to include Melling, Lydiate and the CCG to better improve outcomes for residents	Finance & General Purposes Committee	Chair of F&GP and Town Clerk	Feasibility study to be completed by November 2019 and then throughout the lifetime of the plan
2. To actively lobby for new and improved medical facilities for the town	Full Council	Leader of the Council and Town Clerk	Throughout the lifetime of the plan.
3. To instigate and promote health awareness campaigns – youth mental health, age concern, isolation, loneliness	Community Services Committee	Chair of Community Services Committee and Community Services Manager	Throughout the lifetime of the plan



## Maghull Town Council Statement of Corporate Objectives

That the following values be declared, where and when appropriate within Council documents, policies and statements:

“We, Maghull Town Council, strive to:

- represent and promote the interests and needs of Maghull residents;
- prudently manage our resources to a high standard and ensure their use for the benefit of the local community;
- support initiatives that contribute to the economic vitality of the town, especially through the use of local suppliers and producers;
- work with others to maintain, and improve where possible, good environmental quality and promote the sustainable use of local resources;
- achieve and maintain the standards of the Local Council Award Scheme (Quality Gold status); and
- maintain the cultural heritage of the Town.”

Maghull Town Council  
September 2019